

**THE REGULAR MEETING
OF THE BLUE GRASS CITY COUNCIL
BLUE GRASS, IOWA FEBRUARY 20, 2018**

The Blue Grass City Council met in regular session at 7:00 p.m. on the 20th day of February 2018, in the City Council Chambers of City Hall, 114 N. Mississippi Street, pursuant to law, with Mayor Larry Guy presiding, with the Pledge of Allegiance and a moment of reflection. The following Council members were present: Bonnie Strong, Brad Schutte, Lisa Smith, Emilyne Slagle and Donna Kinzer.

APPROVAL OF AGENDA: Council member Smith moved to approve the agenda as presented, seconded by Council member Strong. A roll call vote was taken: Smith-aye, Strong-aye, Kinzer-aye, Slagle-aye and Schutte-nay. Motion carried.

MAYORAL COMMENTS: Mayor Guy announced the following: “We would like to welcome all of you to your Blue Grass City Council meeting. We hope the meeting will be informative and beneficial. We do ask that you silence your cell phones and/or pagers. We want to hear from you but we ask that you wait to be recognized. Please state your name and address and make your comments brief. In an effort to keep the meeting on task, please limit your comments or concerns to several minutes. Please allow the person speaking to finish uninterrupted. Thank you”.

PUBLIC FORUM: Resident Tim Rhoades announced April 28, 2018 as the City wide garage sale date from 8:00 a.m. to 3:00 p.m. He also announced that he was in the beginning stages of having a non-profit 1st Annual Backyard Cook Off August 18, 2018 with surrounding communities and residents. Mr. Rhoades asked if there was any rules and/or regulations he would need to know before finalizing his plans. Mayor Guy said that the City would check with the City Attorney.

POLICE CHIEF APPOINTMENT: Mayor Guy announced that he was ready to appoint a Police Chief, after much consideration he has come do a decision appointing Garrett Jahns as Police Chief. Council member Strong moved to approve the Mayoral’s appointment appointing Garrett Jahns as Police Chief, seconded by Council member Kinzer. A roll call vote was taken: Strong-aye, Kinzer-aye, Smith-abstain, Slagle-aye and Schutte-nay. Motion carried. Mayor Guy administered the Oath of Office swearing Garrett Jahns in as Police Chief. Mrs. Ashley Jahns pinned the Police Chief’s badge and retired Police Chief John Jensen pinned the Police Chief’s strips on Chief Jahns uniform. Mayor and Council congratulated Chief Jahns on his appointment. Chief Jahns expressed his gratitude on his promotion thanking the Mayor and Council for their support.

CONSENT AGENDA: The Clerk reported a correction to a claim payable to Iowa Association of Municipalities as they had charged the City incorrectly; therefore, the claim was corrected to \$353.00. Council member Smith made a motion to approve the consent agenda with the added correction to the claim payable to the Iowa Association of Municipalities, seconded by Council member Slagle:

- 1. Motion to approve the minutes of the February 6, 2018 Council meeting**
- 2. Payment of claims**

A roll call was taken: Smith-aye, Slagle-aye, Kinzer-aye, Strong-aye and Schutte-nay. Motion carried.

PARK BOARD: Park Board Chair Mike Hermann gave the Park Board report as follows:

- 3. Park Board Report:** Chair Hermann referred to the February 1, 2018 meeting minutes reporting that the Board was in the process of obtaining bids to construct a park shelter at Laretta Park and finalizing the details to the upcoming the YMCA summer youth program. Council member Smith said that she had spoken with the Little League President Jeff Hazelett and reported that the Little League was willing to tear down the batter’s cage if the City wishes to have it torn down. Council member Schutte replied that the building belongs to the Little League. Mayor Guy said that it was his opinion that it be torn

down as it has become a safety hazard. Council agreed. Council member Smith said that she would contact Mr. Hazelett and inform him of the Council's request.

POLICE DEPARTMENT:

- 4. Police Department Report:** Council member Strong said that she was asked to give the January 2018 Police Department Report which consisted of the following: 52 traffic contacts with 28 warnings and 23 citations written; Blue Grass Officers responded to a total of 159 calls for service during the month with 2 arrests. She said that Chief Jahns was asking for the permission to allow both himself and Officer Guinn to attend the Governor's Traffic Safety Training Conference April 25 through April 26. Council member Smith moved to allow both Chief Jahns and Officer Guinn to attend the Governor's Traffic Safety Training Conference April 25 through April 26, 2018, seconded by Council member Slagle. A roll call vote was taken: Smith-aye, Slagle-aye, Strong-aye, Schutte-nay and Kinzer-aye. Motion carried.
- 5. Resignation of Officer Joshua Bujalski:** Council member Strong reported that Officer Joshua Bujalski had submitted a letter of resignation due to his full-time job. Council member Schutte moved to accept Officer Bujalski's resignation, seconded by Council member Smith. A roll call vote was taken: Schutte-aye, Smith-aye, Strong-aye, Slagle-aye and Kinzer-aye. Motion carried.

LICENSING & RENEWAL(S):

- 6. Liquor License Renewal ref: American Legion Post #711:** The Clerk reported that the Alcoholic Beverage Division confirmed that the American Legion Post #711 had successfully completed their liquor license renewal application; therefore, were submitting the liquor license to the City for local jurisdiction approval. Mayor Guy reported that according to Chief Jahns, there were no issues with the license renewal. Council member Smith moved to approve the American Legion Post #711 liquor license renewal, seconded by Council member Kinzer. A roll call vote was taken: Smith-aye, Kinzer-aye, Strong-aye, Schutte-aye and Slagle-aye. Motion carried.
- 7. Liquor License Renewal ref: Dollar General Store #12897:** The Clerk reported that the Alcoholic Beverage Division confirmed that the Dollar General Store #12897 had successfully completed their liquor license renewal application; therefore, were submitting the liquor license to the City for local jurisdiction approval. Mayor Guy reported that according to Chief Jahns, there were no issues with the license renewal. Council member Schutte moved to approve the Dollar General Store #12897 liquor license renewal, seconded by Council member Smith. A roll call vote was taken: Schutte-aye, Smith-aye, Kinzer-aye, Strong-aye and Slagle-aye. Motion carried.

PUBLIC HEARING:

- 8. Public Hearing ref: proposed Blue Grass Urban Renewal Area Amendment:** Council member Smith moved to close the regular meeting, seconded by Council member Strong. A roll call vote was taken: Smith-aye, Strong-aye, Kinzer-aye, Slagle-aye and Schutte-aye. Motion carried. Council member Smith moved to open the public hearing, seconded by Council member Strong. A roll call vote was taken: Smith-aye, Strong-aye, Schutte-aye, Kinzer-aye and Slagle-aye. Motion carried. The public hearing was opened at 7:25 p.m. The Clerk reviewed the Council's decision at the January 16, 2018 meeting; whereas, Resolution 2018-05 was adopted to facilitate and undertake an Urban Renewal Project in the Urban Renewal Area consisting of using tax increment financing to pay the costs of certain sanitary sewer and storm water management. She read aloud a letter the City received from Scott County Board of Supervisors Chairman Tony Knobbe informing the City that the Scott County Board of Supervisors appreciates the opportunity to comment on the City's Urban Renewal Plan amendment and desires to continue a spirit of cooperation with the City of Blue Grass on municipal development projects but opposes the use of tax increment financing for the proposed residential development. The Clerk continue to read aloud the City's response letter informing the Scott County Board of Supervisors that the Council has determined the need for new, market-rate housing in the City as the new housing is vital

to the continued economic development of the City; furthermore, new residential housing will contribute to increasing the property tax value of the land on which the housing development will be constructed. Council member Schutte moved to close the public hearing, seconded by Council member Smith. A roll call vote was taken: Schutte-aye, Smith-aye, Strong-aye, Kinzer-aye and Slagle-aye. Motion carried. Council member Smith moved to reopen the regular meeting, seconded by Council member Schutte. A roll call vote was taken: Smith-aye, Schutte-aye, Strong-aye, Kinzer-aye and Slagle-aye. Motion carried. The regular meeting reconvened at 7:32 p.m.

- 9. Resolution 2018-11 ref: amending the Blue Grass Urban Renewal Area (2018 Addition):** Council member Schutte introduced Resolution 2018-11. Council member Schutte moved to adopt Resolution 2018-11, seconded by Council member Smith. A roll call vote was taken: Schutte-aye, Smith-aye, Slagle-aye, Kinzer-aye and Strong-aye. Motion carried.

NUISANCE ABATEMENT(S):

- 10. Nuisance Abatement(s):** Council member Smith referred to the “Concerned Citizens Log Book” reporting that there were no new logs; however, she did receive a complaint in regards to the parking of vehicles/trucks on North Mississippi Street in front of Jeff’s Market. She said that she had explained that the parking was legal until the North Mississippi Street Project was complete as there may be a designated turn lane which would prohibit parking in that particular area.

POLICY & ADMINISTRATION:

- 11. Status of Office Space for Lease:** Mayor Guy reported that the City had received a letter of intent on leasing the office space. A tentative meeting date was set for February 22, 2018 at 7:00 p.m. Council member Schutte requested that the business pay for the special meeting as the City has done so in the past; otherwise, place the letter of intent on the March 5, 2018 Council meeting agenda. Council agreed; therefore, the Clerk would contact the business representative to see if they were willing to pay the \$200.00 special meeting fee and inform the Council of their decision.
- 12. Scott County Polling Facility Agreement:** The Clerk reported that the Scott County Auditor had submitted a 2018 Scott County Polling Facility Agreement to designate the Public Safety Building as Scott County’s polling facility for the 2018 elections. Council member Schutte requested that the Scott County Auditor be once again notified that the poll workers did not clean up or put tables and/or chairs back in place after the last election. Council member Strong suggested that a checklist be compiled for the poll workers. Further discussion was held. It was the consensus of the Council to send a letter along with the Agreement expressing the City’s concerns asking that the poll workers leave the room the same way it was. Council member Smith moved to approve the 2018 Scott County Polling Facility Agreement, seconded by Council member Kinzer. A roll call vote was taken: Smith-aye, Kinzer-aye, Strong-aye, Slagle-aye and Schutte-aye. Motion carried.
- 13. Security Cameras:** The Clerk inquired as to where the Council wanted the cameras set before obtaining a quote. Council member Smith said that she would like the cameras to be set up as a security purpose to have the ability to record activity with one camera in the parking lot and one at the counter. Robertson reported that he just needed some direction as he had a representative scheduled to come out the following day.
- 14. Clerk’s Report:** The January 2018 report consisted of the following: 104 accounts were assessed a \$5.00 late fee penalty; 5 delinquent letters were sent out totaling \$621.16 that were due February 1, 2018 reporting that all were paid within the time prescribed, reminding the Council that during the winter months starting November 1 through April 30 there will be no shut offs; billing period of 12/24/17 to 01/23/18 billed a total of \$28,129.26 and a total of \$7,046.51 in the arrears; 691 bills produced; 180 ACH residents enrolled; reviewed the list of outstanding Street Assessments, Sidewalk Assessments, Snow Removal Liens and Utility Liens; at the request of the Ordinance Committee revised the following job descriptions: City Clerk, Assistant City Clerk and Part-Time Clerical; reported that the State

Auditors had arrived on February 12, 2018 through February 14, 2018; held entrance and exit interviews informing the Council that this was an Examination Audit that was required by the State reporting that this was very time consuming and that the Audit will continue via email until complete; prepared correspondence as directed by the City's Bonding Attorney John Danos; prepared and published the Public Hearing notice as required sending letters to both the Scott and Muscatine County Board of Supervisors and the Davenport Community School District notifying them of the February 5, 2018 Consultation Session and the February 20, 2018 Public Hearing; coordinated with Sergeant Jahns on the drafting of publicity reports recognizing both MidAmerican Energy and the Scott County Regional Authority for their continued support as these will be published in the Bugle and the North Scott Press; coordinated and contacted all the Township Trustees in regards to the February 15, 2018 annual Township meeting; prepared 2017 Financial Statements and Contract Agreement Renewals; in regards to the Iowa Department of Transportation accepting bids on the North Mississippi Street Rehabilitation Construction Project consulted with the City Attorney in regards to the drafting of a Resolution for Council approval on awarding the Contract to Langman Construction, LLC reporting that once the Resolution was adopted that both the Mayor and herself would execute the documents and submit to Langman Construction, LLC for signatures and then forward to the Iowa Department of Transportation for final acceptance; reported that the tax information was accessible for the FY '18-'19 year via the web; therefore was able to prepare the FY '18-'19 budget worksheets for the Finance Committee to review and discuss at their February 12, 2018 Finance Committee meeting; published the Certification of City Taxes in order to meet the publication deadline for the public hearing scheduled for March 5, 2018; insured and registered the new 2018 Ford F350 truck; reported that the City was still having security issues with accessing the read files through Iowa American Water Company's system; therefore, the reads are still being manually entered and was unable to complete the January 2018 Utility Billing reconciliation report. Council member Strong expressed concerns on the Clerk's Report; whereas, the Clerk reported that she was unable to complete some of her tasks; therefore, it was her opinion that since the City is paying a lot of money for an Assistant City Clerk, she felt that the Clerk was not getting the assistance that she thinks she should. She said that she felt that the City Clerk was being overburdened and that if at any time the Clerk was absence for a long period of time she was worried about how the office would be ran. Mayor Guy agreed as he, too feels that cross training was a necessity and that he was planning on sitting down with both the City Clerk and the Assistant City Clerk to further discuss. He said that this has been going on for a very long time and that it needs to be addressed. The Clerk added that the Scott County Regional Authority and the Riverboat Development Authority grants were coming up April 1st and that she had emailed all the Departments asking that they submit a grant request and once they are compiled, she would then present to the City Council for approval as she needs to get the information to the Bi-State Regional Authority in a timely manner so they can complete the grants.

COMMENTS AND FUTURE AGENDA ITEMS: Council member Slagle read aloud a thank you the City received from the Record's Clerk Ms. Billie Huffman.

Council member Smith reported that she had ordered "no weapons" signs for all City buildings. Further discussion was held in regards to the no weapons policy adopted by the Council.

Council member Schutte expressed his disappointment in the open communications of the Mayor and City Council as he was approached by several individuals this past week that already knew that Mayor Guy was going to appoint Sergeant Jahns to Police Chief at tonight's meeting; therefore, he approached Mayor Guy at which time Mayor Guy apologized for not informing him of his appointment as it was a minor oversight. Mayor Guy explained that when he first personally spoke with this individual about this appointment, he had specifically told this individual to keep this appointment under the radar and, unfortunately it did not. Council member Schutte proceeded on by informing the Council that he was also not made aware that the Committee of the Whole meeting scheduled for February 8, 2018 was canceled as both he and Chief Seamer waited for over 45 minutes to later find out the meeting was canceled and that no one had contacted him but everyone else knew the meeting was canceled. He then expressed concerns on the emails that were being distributed especially about one department in particular as he felt that both the

Mayor and Council had better start working together as he does not want to finish writing his resignation letter as he refused to be left out and pushed aside especially after being on the Council for over 14 years. Mayor Guy said that when he first became Mayor he wanted to keep the communication lines wide open as that was his biggest complaint to begin with. Council member Strong recalls the question that was asked specifically to Mayor Guy at the first meeting in January in regards to the Police Chief's appointment at which time the Mayor specifically stated that he had planned on making the appointment within 90 days after he had done his research; therefore, she expected the Mayor to make the nomination at which time would then be voted on by the Council. Council member Schutte said that he had initially spoken with Mayor Guy about the Police Chief's position as he had some ideas as he felt that the City should not appoint an individual until the City advertises for the position. He said that he was caught off guard tonight with the Mayor appointing a Police Chief as he felt that no one at this table had the opportunity to voice their opinion or concerns although he supports the Mayor's decision. Further discussion was held.

ADJOURNMENT: Council member Schutte made a motion to adjourn, seconded by Council member Kinzer. A roll call vote was taken: Schutte-aye, Kinzer-aye, Smith-aye, Strong-aye and Slagle-aye. Motion carried. The meeting adjourned at 8:14 p.m.

Mayor Larry Guy

Attest: Ann M. Schmidt, CMC, City Clerk/Financial Officer

CLAIMS REPORT

3E ELECTRICAL ENGINEERING & EQ	BLDG & GROUNDS MAINTENANCE	300.00
BUSINESS RADIO & SALES & SERV.	EQUIPMENT OPERATIONS	3,396.98
CASEY'S GENERAL STORES INC.	VEHICLE OPERATIONS	466.56
CROSS DILLON TIRE	EQUIPMENT OPERATIONS	835.78
EASTERN IA LIGHT & POWER	UTILITIES	2,014.67
HENDERSON PRODUCTS INC.	VEHICLE OPERATIONS	296.50
IA ASSO OF MUNI UTILITIE	TRAINING/TRAVEL/SAFETY	353.00
IOWA INTERACTIVE	EQUIPMENT OPERATIONS	100.00
IOWA LAW ENFORCEMENT ACADEMY	MMPI-WEINGART	150.00
MAS MODERN MARKETING	EQUIPMENT OPERATIONS	156.95
MED-TECH RESOURCE INC.	EQUIPMENT OPERATIONS	44.45
MEDIACOM LLC	INTERNET SVS.	431.29
MIDAMERICAN ENERGY	114 N MISS STR LITE-UTILITIES	5,762.04
MORRISON, ERIC	TRAINING/TRAVEL/SAFETY	509.17
NAPA AUTO PARTS	EQUIPMENT OPERATIONS	868.94
OFFICE MACHINE CONSULT	COMPUTER PURCH/MAINTENANCE	503.63
PANTHER UNIFORMS INC.	UNIFORM ALLOW (SULLIVAN)	241.24
QC ANALYTICAL SERVICES LLC	TESTING	2,529.70
QUAD CITY TIMES	ADVERTISING & PUBLICATIONS	308.13
REPUBLIC SERVICES #400	GARBAGE/RECYCLING	7,956.85
SCOTT COUNTY SHERIFF	JAIL EXPENSE	50.00
TC AUTO INC.	VEHICLE OPERATIONS	67.96
TRAFFIC LOGIX	EQUIPMENT OPERATIONS	200.00
UNITYPOINT HEALTH	MEDICAL (DRUG TESTING)	57.00
WITMER PUBLIC SAFETY GROUP INC	EQUIPMENT OPERATIONS	1,500.92
***** REPORT TOTAL *****		29,101.76

FUND TOTALS

GENERAL	16,203.77
ROAD USE	296.50
SEWER	4,644.64
SANITATION	7,956.85
FUND TOTALS:	29,101.76