

**THE REGULAR MEETING
OF THE BLUE GRASS CITY COUNCIL
BLUE GRASS, IOWA JANUARY 7, 2019**

The Blue Grass City Council met in regular session at 7:00 p.m. on the 7th day of January 2019, in the City Council Chambers of City Hall, 114 N. Mississippi Street, pursuant to law, with Mayor Larry Guy presiding, with the Pledge of Allegiance and a moment of reflection. The following Council members were present: Emilyne Slagle, Brad Schutte, Donna Kinzer, Lisa Smith and Bonnie Strong. City Attorney William McCullough and City Engineer Mike Janecek were also in attendance.

APPROVAL OF AGENDA: Council member Strong moved to approve the agenda as presented, seconded by Council member Smith. A roll call vote was taken: Strong-aye, Smith-aye, Slagle-aye, Kinzer-aye and Schutte-aye. Motion carried.

MAYORAL COMMENTS: Mayor Guy announced the following: “We would like to welcome all of you to your Blue Grass City Council meeting. We hope the meeting will be informative and beneficial. We do ask that you silence your cell phones and/or pagers. We want to hear from you but we ask that you wait to be recognized. Please state your name and address and make your comments brief. In an effort to keep the meeting on task, please limit your comments or concerns to several minutes. Please allow the person speaking to finish uninterrupted. Thank you”.

PUBLIC FORUM: Mayor Guy read aloud an email from resident Jack Jackson asking the Council to waive his \$75.00 snow removal invoice that was dated December 4, 2018. He said that due to the fact that he travels he had removed the snow from his driveway prior to his departure and did not believe his sidewalk would have been an issue or he would have hired it or asked a friend to assist noting that his wife was 8 month pregnant and unable to remove snow. The Clerk reported that she was in the process of filing a lien on Mr. Jackson’s property for the \$75.00 plus the \$40.00 late fee as the invoice was past the 30 days; however, there was an issue with his parcel number so she contacted Mr. Jackson at which time he proceeded to explain to her that he did not know the clearing of snow on his sidewalk was such a big issue. She reminded the Council that she had just placed 3 other snow removal liens. Council requested that Mr. Jackson be notified that the lien will be put on hold and that his request will be placed on the January 22, 2019 Council meeting Agenda for discussion.

CONSENT AGENDA: Council member Strong made a correction to the December 17, 2018 meeting minutes in regards to Item #7 Bev Marlow’s snow removal as she had received a telephone call from a resident asking that she, too, be put on the list to have her snow pushed away from her driveway as that is how the minutes were written. Robertson explained that Public Works was going to continue to plow snow the way that they have always plowed and there would be no preferential treatment when plowing Ms. Marlow’s driveway. Council member Schutte reiterated the discussions with Ms. Marlow at the December 17, 2018 meeting stating reminding the Council that the City received approximately 13.7 inches of snow and that residents just need to be educated and either read the Bugle, City’s website or Facebook page, as the City continuously publishes the Policy on snow removal. Further discussion was held on snow removal. Council member Strong asked for further clarification in regards to adopting Resolution 2019-02 setting the rate for the mileage reimbursement. The Clerk further explained that the City adopts a Resolution every year to set the IRS Mileage rate according to the mileage reimbursement defined in the Union Contract. Further discussion was held on mileage reimbursement. It was the consensus of the Council to have employees use City vehicles rather than reimbursing for the use of their personal vehicles. Council member Kinzer made a motion to approve the consent agenda with a correction to the December 17, 2018 meeting minutes, seconded by Council member Slagle:

- 1. Motion to approve the minutes of the December 17, 2018 City Council meeting**
- 2. Motion to adopt Resolution 2019-02 ref: setting the mileage rate beginning January 1, 2019 and ending December 31, 2019**

3. **Motion to adopt Resolution 2019-03 ref: authorizing a transfer from the Tax Increment “Low to Moderate Income” Reserve**
4. **Motion to adopt Resolution 2019-04 ref: authorizing an expenditure from the accumulated Tax Increment Financing Reserve**
5. **Motion to approve the October 2018 Clerk’s Report, additional bills paid and revenue received**
6. **Motion to approve the November 2018 Clerk’s Report, additional bills paid and revenue received**
7. **Payment of claims**

A roll call vote was taken: Kinzer-aye, Slagle-aye, Smith-aye, Strong-aye and Schutte-nay. Motion carried.

SNOW REMOVAL:

8. **Max Braverman ref: snow removal dispute:** Previously, resident Max Braverman addressed the Council disputing his snow removal invoice as he was unaware of how much of his sidewalk he was required to clear. Robertson reported that after the City cleared his sidewalk, he had explained to Mr. Braverman that he was responsible for the clearing of snow and/or ice to the adjacent sidewalk. Council member Slagle moved to waive, one-time only, Mr. Braverman’s snow removal invoice totaling \$75.00, seconded by Council member Smith. Council member Strong commented that the photos will be very helpful in the future. Robertson reminded the Council that photos were taken the previous year and the Council waived them all anyway. Further discussion was held. A roll call vote was taken: Slagle-aye, Smith-aye, Strong-aye, Schutte-nay and Kinzer-aye. Motion carried.

FIRE DEPARTMENT: Fire Chief Brian Seamer reported the following:

9. **Fire Department Report:** The December 2018 report consisted of the following: 21 calls with 110 on scene man-hours recorded with a total of 404 year-to-date calls. The report also consisted of the following: received 3 bids for a new cascade and fill station reminding the Council that the Department was awarded \$20,000.00 from the Scott County Regional Authority recommending that the funds be split from the Fire Capital Reserve Fund and the Fire Township monies as he will put together a presentation for the Township Trustees at their annual meeting to get their approval; the Department had a very busy 2018 responding to 404 calls for service as this number would have been a lot greater if priority dispatching was not implemented; reported that he would put together a year-to-date presentation at the Fire Township Trustees meeting and reported that the Department was still having issues at the Public Safety Building with their card reader system. Further discussion was held on the card reader system at the Public Safety Building.
10. **Set Fire Township Annual Meeting:** The Clerk reported that in January of every year, the City sets an annual meeting with the Fire Township Trustees reporting either a date of February 6 or February 13 at 7:00 p.m. at the Public Safety Building. Council member Schutte moved to set the annual Fire Township “Committee of the Whole” meeting date of February 6, 2019 at 7:00 p.m., seconded by Council member Slagle. A roll call vote was taken: Schutte-aye, Slagle-aye, Strong-aye, Smith-aye and Kinzer-aye. Motion carried.

BUILDING COMMISSIONER: Building Commissioner Jim Meyrer reported the following:

11. **Building Commissioner Report:** The December 2018 report consisted of 13 new homes currently under construction; 4 building permits issued; failed two rental inspections which were corrected the following day; was contacted by Century Electric in reference to the City converting to solar power for the Public Safety Building as a lot of schools and government buildings are converting to solar power as there are several rebates available to help offset the costs and save the City money; therefore, Century Electric has agreed to put together a proposal and present to the Council at a future meeting; expressed concerns on a dangerous building as he has contacted the owner of 125 East Meuse regarding the burnt structure as he felt that the City should pursue having the building demolished as it is becoming a nuisance as well as a safety concern. Discussion was held on the Dangerous Building provisions and what options the City had in order to get the improvements and/or demolition started. Meyrer presented

an Ordinance Amendment to allow barbed wire in both Commercial and Industrial zoned districts with the approval of the Building Commissioner at request of the Council. He reported that currently Dick-n-Son's Lumber, Quest Liner and Troy Dickens have barbed wire and all have galvanized steel which makes it more appealing. Council member Kinzer asked why barbed wire was acceptable if it is not allowed in the Code. Meyrer said that he was not familiar with the building permits for Dick-n-Son's Lumber or Quest Liner but Troy Dickens building permit only was for the construction of a chain link fence with no mention of barbed wire on his application. Council member Schutte said that it appears that these businesses never asked and just performed the work; therefore, it was his opinion that the City notify the businesses that have barbed wire and inform them that barbed wire is not permitted within the City limits and that they be taken down. Council member Kinzer agreed, the City is left with no options. The Clerk reported that she had contacted Walcott, Buffalo and Durant and they do not allow barbed wire within their City limits. Discussion was held on the time line when the barbed wire was installed at both Dick-n-Son's lumber and Quest Liner and whether their building permit applications specified the installation of barbed wire. Meyrer informed the Council that the City needs to restructure their fines and penalties as he feels they are too lenient. McCullough referenced Chapter 1.28 as the City could issue a Municipal Infraction as a civil penalty in the amount of \$300.00 and not to exceed \$600.00. Further discussion was held. It was the consensus of the Council to have Meyrer send notification to all three entities informing them that they are in violation of the Municipal Code and that their barbed wire needs to be removed from their fence.

- 12. Site Plan Agreement ref: Cornerstone Construction Group, LLC – expires 12/2/18:** McCullough previously informed the Council that in December of 2013, the Council entered into an Agreement with Cornerstone Construction Group, LLC to extend their Site Plan Agreement for a period of five years which expired December 2, 2018. He said that the extension was to allow Cornerstone Construction Group, LLC additional time to concrete their parking lot by paving 3,000 square feet annually by the 30th day of November each year; however, Cornerstone Construction Group, LLC has not complied. It was the consensus of the Council to allow the Building Commissioner to become familiar with the Agreement and contact Mr. Mattson and place on the next meeting Agenda.

Meyrer reported that he had read the Site Plan Agreement and contacted Mr. Vance Mattson to discuss his future plans on complying with the Agreement and, unfortunately Mr. Mattson was not very pleased as he cannot believe the City is going to make him follow through with the Agreement and told him to contact his Attorney Ben Yeggy. McCullough reported that he had contacted Mr. Yeggy and furnished him with a copy of the Agreement and Mr. Yeggy agreed to be in touch within a week or so. Robertson reported that Mr. Mattson had approached him as he was unfamiliar with Mr. Meyrer reporting that his brother had purchased the property. McCullough said that the Agreement stays with the property; therefore, the Agreement is still valid. Council member Schutte expressed his concerns on Mr. Mattson approaching the Public Works Director as it was his opinion that the subject is dead with Mr. Mattson and that the City let the Attorneys further discuss the Agreement. McCullough agreed to further discuss with Mr. Yeggy prior to the next meeting.

- 13. Home Occupation Permit ref: Tammy Stoffers:** Meyrer reported that he had received a Home Occupation application from Tammy Stoffers to operate a nail saloon at her residence; therefore, he did an inspection and agreed to approve it; however, informed Ms. Stoffers that if the parking on the street becomes an issue she may have to pour a sidewalk from her drive to allow customers to park in her driveway. Council member Smith asked if Meyrer had followed up on her neighbor on whether a permit was issued for the improvements or not. Meyrer replied that a permit was issued for a deck but no further work was mentioned on the application but would follow up once again.

POLICE DEPARTMENT:

- 14. In-Car Camera System:** Previously, Chief Jahns reported that he had received a grant from the HNI Charitable Foundation for \$2,590.00 contingent that the Police Department raise the remaining monies for the purchase of a new Watch Guard 4RE and Vista HD Camera system.

Mayor Guy read an email from Chief Jahns reporting that he has raised a total of \$1,450.00 to-date and believes he can raise the remaining \$1,500.00 within the time prescribed. Council member Smith stated that she did not feel that Chief Jahns should have to raise any more funds to go toward the purchase and that she feels that the City should pay for the remaining amount needed to make the purchase. She said that it was more important to get the camera purchased and installed in the squad right away. Council member Schutte expressed his concerns on the Police Department trying to raise monies to fulfill the grant obligation when they leave their squad cars running for 3 days in a row for 8 hour shifts with the doors wide open with the heat on. Council member Smith asked what the reasoning was to leave the squad running with the doors open. Council member Schutte said he had already addressed his concerns to the Mayor. Mayor Guy said that he had already addressed this issue before as it was a safety issue and was reassured that it would not happen again but it appears that it has; therefore, he will once again address the issue. Council member Strong asked if the Department is required to fill out a daily log every day. Mayor Guy reported that he did not want to micro manage the Departments and that he tries to unexpectedly show up and check on employees but it seems that it is not working and will once again, address this issue.

ENGINEER REPORT: City Engineer Mike Janecek reported the following:

15. Engineer Report: The December 2018 Engineer's Report consisted of attendance at one Council meeting during the month. The report also covered Items #16 through #19.

16. North Mississippi Street Rehabilitation Project: Previously, the City Council awarded Langman Construction, LLC the contract totaling \$2,047,794.74 to totally rehabilitate the North Mississippi Street corridor to include a new concrete street from Mayne Street to Laretta Street including curbs, gutters, sidewalks, storm and sanitary sewers.

Janecek reported that due to the winter shutdown, the project is on hold reporting that Langman Construction has completed approximately half of the punch list items which will resume in Spring of 2019. He also reported that McCleary Excavating had completed the sub-drain tile field work on South Mississippi Street which was satisfactory and Reitz Construction was able to patch the concrete work. Mayor Guy reported that McCleary Excavating had donated \$777.50 of labor and materials on the project and read aloud a letter commending McCleary Excavating from the City.

17. Update: I.D.N.R. NPDES Permit: Previously, the City had received notification from the Iowa Department of Natural Resources (IDNR) mandating that the City comply with the new regulatory regulations in regards to the City's NPDES Permit at which time the City submitted an extension letter and an application applying as a Disadvantaged Community which were both denied by the IDNR; therefore, leaving the City in a financial hardship.

Janecek reported that IMEG had completed the surveying for the lagoon improvements project and that the Design Phase has begun for the proposed improvements; however, at the request of the City, IMEG has temporarily put the Design Phase on hold. He said that permitting will be completed this winter for 2020 construction.

18. Update ref: SUDAS (Statewide Urban Design and Specifications): Janecek previously reported that he had drafted a City Supplement to incorporate in a "Statewide Urban Design and Specifications" (SUDAS) based on both his and the Public Works Director's recommendations as it was his recommendation that the City adopt the SUDAS and incorporate a City Supplement; however, due to the length of the SUDAS being over 900 pages, the City Attorney has requested to further discuss with him as he is unfamiliar with some of the language that refers to an engineer.

Janecek reported that he would set up a meeting with the City Attorney to review the drafted SUDAS and City supplement.

POLICY & ADMINISTRATION:

19. Appraisal: Janecek reported that IMEG had prepared an Appraisal at the request of the City in the amount of \$12,000.00 listing additional services if needed. Mayor Guy commented that the City has requested that IMEG put together an appraisal so the City could evaluate some of its assets. Council member Schutte moved to approve IMEG’s appraisal totaling \$12,000.00, seconded by Council member Kinzer. A roll call vote was taken: Schutte-aye, Kinzer-aye, Strong-aye, Smith-aye and Slagle-aye. Motion carried.

PUBLIC WORKS: Public Works Director Lonnie Robertson reported the following:

20. Public Works Department Report: Robertson presented the December 2018 Public Works Department report as follows: 28 Iowa-One Call locates; daily sewer checks; serviced all lift stations and cleaned trash baskets; cleaned backhoe and serviced trucks; had 60 tons of salt delivered; reported several discharges at the lagoons due to high waters; repairs on equipment; put up signs on Mississippi Street and speed limit signs on North Genessee Street; put signage up for the South Mississippi Street drainage project; flagged for the project until the street was closed for safety reasons; took all barricades down when project was completed; purchased security cameras; reported a window leaking in the day room at the Public Safety Building; Nutri-Ject will be dredging the lagoons during the Spring of 2019; cleaned shop; furnace at Public Works Shop quit working; therefore, obtained a quote on replacing the unit heater and had to salt streets a couple of times during the month. Robertson expounded on the security camera purchase as he had to do a lot of research to see what would be most effective for City Hall as solar powered was not an option as the City would endure a lot of money in batteries; therefore, it was the consensus of the Mayor, myself and City Clerk to purchase the type of system he purchased. Council member Smith asked who selected the type of camera that was purchased as it was previously agreed upon that the Clerk would not have a monitor to monitor the activity. Robertson said that after much discussion with the Mayor, City Clerk and Police Department it was mutually agreed upon that staff have a monitor to monitor any activity that would impact them. Council member Kinzer asked if the purchase was under the grant amount. Robertson said that the entire purchase came to approximately \$507.00 which was within the \$500.00 grant amount. Discussion was held on the placement of the cameras and signage.

Council member Smith was excused due to an illness at 8:35 p.m.

21. Furnace Replacement: Robertson reported that he had received a quote from The Waldinger Corporation on installing and replacing the maintenance building unit heater totaling \$2,367.46. He said for approximately three years, Public Works has had their unit repaired each time there was an issue and now the unit is cracked and in need of replacement. Further discussion was held. Council member Schutte moved to approve The Waldinger Corporation quote in the amount of \$2,367.46 to replace the unit heater at the maintenance building, seconded by Council member Strong. A roll call vote was taken: Schutte-aye, Strong-aye, Slagle-aye and Kinzer-aye. Motion carried. The Clerk reported that the monies will most likely be part of the Budget Amendment.

STREETS:

22. FY '19-'20 Sealcoating of City Streets: Robertson presented and reviewed a quote from LL Pelling Co. for the sealcoating of City Streets for FY '19-'20 totaling \$56,697.95. A correction was made to the item description on the proposal.

ORDINANCE(S)/RESOLUTION(S):

23. Third Reading/Adoption of Ordinance Amendment 2019-01 ref: amending Chapter 15.04 Building Code in reference to Accessory Type Building in R-Zoned Districts: Council member Schutte introduced a synopsis of the third reading of Ordinance Amendment 2019-01 commenting that the Amendment was on file at City Hall. Council member Schutte moved to accept the third reading of Ordinance Amendment 2019-01, seconded by Council member Strong. A roll call vote was taken:

Schutte-aye, Strong-aye, Kinzer-aye and Slagle-aye. Motion carried. Council member Schutte moved to adopt Ordinance Amendment 2019-01, seconded by Council member Kinzer. A roll call vote was taken: Schutte-aye, Kinzer-aye, Slagle-aye and Strong-aye. Motion carried.

24. Resolution 2019-01 ref: establishing Policy and Procedures in reference to the Financial

Assistance Program Grant: Council member Schutte introduced a synopsis of Resolution 2019-01 commenting that the Resolution was on file at City Hall. Council member Schutte moved to adopt Resolution 2019-01, seconded by Council member Strong. A roll call vote was taken: Schutte-aye, Strong-aye, Kinzer-aye and Slagle-aye. Motion carried.

25. First reading of Ordinance Amendment 2019-02 ref: amending Chapter 8.14 Refuse Disposal:

Council member Schutte introduced a synopsis of the first reading of Ordinance Amendment 2019-02 commenting that the Amendment was on file at City Hall. Council member Schutte moved to accept the first reading of Ordinance Amendment 2019-02, seconded by Council member Kinzer. A roll call vote was taken: Schutte-aye, Kinzer-aye, Slagle-aye and Strong-aye. Motion carried.

NUISANCE ABATEMENT(S):

26. Nuisance Abatement(s): The Clerk referred to the Citizen’s Concerns Log book reporting that there was only one complaint in regards to the 15 m.p.h. speed limit on North Genessee Street.

LICENSING & RENEWAL(S):

27. Liquor License renewal ref: BP: The Clerk reported that the Alcoholic Beverage Division confirmed that BP had successfully completed their liquor license renewal application; therefore, were submitting to the City for local jurisdiction approval. Council member Schutte moved to approve BP’s liquor license, seconded by Council member Strong. A roll call vote was taken: Schutte-aye, Strong-aye, Kinzer-aye and Slagle-aye. Motion carried.

28. Liquor License renewal ref: Dollar General Stores #12897: The Clerk reported that the Alcoholic Beverage Division confirmed that Dollar General Stores #12897 had successfully completed their liquor license renewal application; therefore, were submitting to the City for local jurisdiction approval. Council member Schutte moved to approve Dollar General Store #12897 liquor license, seconded by Council member Strong. A roll call vote was taken: Schutte-aye, Strong-aye, Kinzer-aye and Slagle-aye. Motion carried.

PROCLAMATION:

29. Proclamation ref: proclaiming “School Choice Week – January 20-26, 2019”: Mayor Guy read aloud a Proclamation proclaiming “School Choice Week” beginning January 20 through January 26, 2019. Council member Schutte moved to approve the School Choice Week Proclamation, seconded by Council member Kinzer. A roll call vote was taken: Schutte-aye, Kinzer-aye Strong-aye and Slagle-aye. Motion carried.

PLANNING & ZONING:

30. 5 Year Reappointment: Mayor Guy reappointed Chad Brus to the Planning & Zoning Commission for a 5 year term. Council member Schutte moved to reappoint Chad Brus to the Planning & Zoning Commission for a 5 year term, seconded by Council member Strong. A roll call vote was taken: Schutte-aye, Strong-aye, Kinzer-aye and Slagle-aye. Motion carried.

31. 5 Year Reappointment: Mayor Guy reappointed Christopher Rubley to the Planning & Zoning Commission for a 5 year term. Council member Schutte moved to reappoint Christopher Rubley to the Planning & Zoning Commission for a 5 year term, seconded by Council member Strong. A roll call vote was taken: Schutte-aye, Strong-aye, Kinzer-aye and Slagle-aye. Motion carried.

32. 5 Year Reappointment: Mayor Guy reappointed Ben Finck to the Planning & Zoning Commission for a 5 year term. Council member Schutte moved to reappoint Ben Finck to the Planning & Zoning

Commission for a 5 year term, seconded by Council member Strong. A roll call vote was taken: Schutte-aye, Strong-aye, Kinzer-aye and Slagle-aye. Motion carried.

ZONING BOARD OF ADJUSTMENT:

- 33. 5 Year Reappointment:** Mayor Guy reappointed Earlene Anderson to the Zoning Board of Adjustment for a 5 year term. Council member Schutte moved to reappoint Earlene Anderson to the Zoning Board of Adjustment for a 5 year term, seconded by Council member Strong. A roll call vote was taken: Schutte-aye, Strong-aye, Kinzer-aye and Slagle-aye. Motion carried.
- 34. Vacancy – new 5 year term:** Mayor Guy appointed Cheryl Smith to the Zoning Board of Adjustment for a 5 year term. Council member Schutte moved to appoint Cheryl Smith to the Zoning Board of Adjustment for a 5 year term. Motion died due to a lack of a second.
- 35. Vacancy – term expires December 31, 2020:** Mayor Guy appointed Joshua Brus to the Zoning Board of Adjustment to fill the term that expires December 31, 2020. Council member Schutte moved to appoint Joshua Brus to the Zoning Board of Adjustment to fill the term that expires December 31, 2020, seconded by Council member Slagle. A roll call vote was taken: Schutte-aye, Slagle-aye, Kinzer-aye and Strong-aye. Motion carried.

PARK BOARD:

- 36. 5 Year Reappointment:** Mayor Guy reappointed Dawn Greer to the Park Board for a 5 year term. Council member Schutte moved to reappoint Dawn Greer to the Park Board for a 5 year term, seconded by Council member Slagle. A roll call vote was taken: Schutte-aye, Slagle-aye, Kinzer-aye and Strong-aye. Motion carried.
- 37. Resignation of Bobbi Goodin:** Mayor Guy read aloud a resignation letter from Park Board member Bobbi Goodin effective December 31, 2018. Council member Schutte moved to accept Bobbi Goodin's resignation, seconded by Council member Slagle. A roll call vote was taken: Schutte-aye, Slagle-aye, Kinzer-aye and Strong-aye. Motion carried.
- 38. Vacancy – term expires January 1, 2021:** The Clerk reported that there was an individual interested in filling the Park Board vacancy; however, was not yet confirmed.

POLICY & ADMINISTRATION (CONT'D):

- 39. Status of Security Cameras:** This was discussed under the Public Works Director's Report. Council requested that this item be taken off the Agenda.
- 40. Clerk's Contract:** McCullough reported that he had put together a "draft copy" of the Clerk's Contract putting in the same language that was put into the new Union Contract in regards to overtime for attending meetings; therefore, the Clerk immediately brought it to his attention refusing to sign the Contract as her overtime remains the same as it was not discussed during her negotiations and that there were only five revisions that were mutually agreed upon. He said that after reviewing his notes from the negotiations it does not appear that her overtime for attending meetings was not discussed; therefore, he felt that the Employee Relation Committee should meet to discuss her overtime. Employee Relation Committee member Kinzer agreed that her overtime was not discussed during negotiations; therefore, she agrees it should remain the same. Employee Relation Committee Strong reported that she had listened to the closed session tape and, unfortunately, due to the open meeting law requirements she cannot disclose what was discussed but there were five items discussed during negotiations but she feels that her overtime for attending meetings should coincide with the Union Contract. She said that although the overtime was not discussed, it was also agreed upon that everything else would coincide with the Union Contract. Mayor Guy and Council members Schutte and Slagle agreed that there were only five items discussed and agreed upon. McCullough agreed that the draft copy had the wrong verbiage; therefore, he agreed to correct the overtime language in the Clerk's Contract to resolve the

issue. Council member Strong referred to the Union Contract reminding the Council that employees that attend meetings only get paid for the time attended and she feels that could cause a *morale* issue and now you have someone that is on the highest pay scale getting paid more. McCullough reminded the Council that normally the Union Contract is negotiated prior to the Clerk's Contract so then you would take the changes from the Union Contract and incorporate them into the Clerk's Contract; however, there are certain provisions in the Clerk's Contract that relate specific to the City Clerk that are different than the Union Contract but a majority of those items are the same.

COMMENTS AND FUTURE AGENDA ITEMS: Council member Strong asked that in the future that the minutes reflect that when a Council member has a prior commitment or conflict and they cannot be at the meeting right at 7:00 p.m., that the minutes reflect that. She also expressed concerns that she has not visually seen the Police Department out patrolling around town for quite some time as she feels it is important for citizens to visually see the squad cars out patrolling. She said that she does see Sergeant Guinn on Tuesdays crossing the children at the school crossing. Mayor Guy added that he has had several people tell him that they see Officer Sullivan out patrolling all the time; however, agreed that this issue needs to be addressed and reassured the Council that he will address their concerns the following day. Resident Mark Wakefield asked if the Officers do a daily log. Council member Schutte said that he recalls a previous Mayor requiring employees to fill out daily timesheets. Mayor Guy said that, unfortunately, he may have to go back to that but will address these issues.

Mayor Guy reported that he had appointed Fire Chief Brian Seamer to Muscatine County's Emergency Management Board as Blue Grass has never been included in the past. He also reported that Tim Rhoades has created a Facebook page on trying to create a Board to establish a Blue Grass Baseball 2019 League. Mayor Guy also addressed an ongoing issue with City building maintenance and repairs and that there are certain items that are going to have to be addressed such as the utility payment box as it is in desperate need of replacement. Discussion was held on replacing the box and placement. Council member Schutte said that several years ago the City Clerk, Public Works Director, the Mayor and he met with MidAmerican Energy on performing an energy audit on City Hall as there was several rebates available; however, it was then discovered that the Public Safety Building was serviced by Eastern Iowa Light & Power (REC) at which time MidAmerican Energy agreed to contact REC to see if there were any energy efficient rebates available on the Public Safety Building. Mayor Guy asked that the Clerk contact MidAmerican Energy's liaison and have him contact him directly to further discuss.

The Clerk reminded the Council that in observance of the Martin Luther King, Jr. Holiday, City Offices will be closed on Monday, January 21, 2019; therefore, the Council meeting would be held on Tuesday, January 22, 2019.

ADJOURNMENT: Council member Schutte made a motion to adjourn, seconded by Council member Kinzer. A roll call vote was taken: Schutte-aye, Kinzer-aye, Slagle-aye and Strong-aye. Motion carried. The meeting adjourned at 9:15 p.m.

Mayor Larry Guy

Attest: Ann M. Schmidt, CMC, City Clerk/Financial Officer

CLAIMS REPORT

AT&T	TELEPHONE/FAX	111.36
BARCO MUNICIPAL PRODUCTS	BLDG & GRNDS MAINT	115.35
BLUE GRASS POSTMASTER	ANNUAL PERMIT FEES	225.00
BLUE GRASS SAVINGS	VEHICLE PAYMENT	13,500.00
BP	VEHICLE OPERATIONS	775.65
CCP INDUSTRIES INC.	BLDG & GRNDS MAINT	176.10
CENTRAL STATES H & W FUND	HEALTH INSURANCE	10,587.50
CENTURYLINK	TELEPHONE/FAX	420.90
COMPASS MINERALS AMERICA	SALT	5,103.40
DES MOINES STAMP MANUFACTURING	OFFICE SUPPLIES	71.00
DICK-N-SONS LUMBER INC.	BLDG & GRNDS MAINT	3.26
EASTERN IA COMM. COLLEGE	TRAINING/TRAVEL/SAFETY	500.00
EASTERN IOWA TRAILERS	VEHICLE OPERATIONS	100.00
JOHNSON DISTRIBUTING INC.	BLDG & GRNDS MAINT	21.00
LINWOOD MINING & MINERAL	ROCK (SUBDRAIN PROJECT)	159.32
MCCLEARY EXCAVATING CO.	REPAIRS (SUBDRAIN PROJECT)	53,440.00
MCCULLOUGH, WILLIAM T.	LEGAL SERVICES	1,687.50
MED-TECH RESOURCE INC.	EQUIPMENT OPERATIONS	545.64
OMNI SITE	EQUIPMENT OPERATIONS	1,380.00
PARROTT, MATT	OPERATING SUPPLIES	39.32
QC ANALYTICAL SERVICES L.L.C.	TESTING	2,048.96
RACOM CORPORATION	EQUIPMENT OPERATIONS	237.50
REITZ CONSTRUCTION INC.	REPAIRS (SUBDRAIN PROJECT)	1,460.00
SANDRY FIRE SUPPLY L.L.C.	EQUIPMENT OPERATIONS	96.00
SINCLAIR TRACTOR	EQUIPMENT OPERATIONS	31.09
TC AUTO INC.	VEHICLE OPERATIONS	117.15
TITAN MACHINERY	EQUIPMENT OPERATIONS	180.81
TRI STATE FIRE CONTROL	EQUIPMENT OPERATIONS	50.00
VERIZON WIRELESS	TELEPHONE/INTERNET	380.11
***** REPORT TOTAL *****		93,563.92

FUND TOTALS

GENERAL FUND	4,597.29
FIRE TOWNSHIP FUND	13,500.00
ROAD USE FUND	5,315.30
EMPLOYEE BENEFITS FUND	8,696.88
TAX INCREMENT FINANCING	292.50
SEWER FUND	6,149.45
RESERVES: SEWER IMPROVEMENT	54,900.00
SANITATION FUND	112.50
FUND TOTALS:	93,563.92

ADDITIONAL BILLS PAID – OCTOBER 2018

PAYROLL	25,188.97
B.G. SAVINGS (FEDERAL/FICA/MEDICARE W/H)	7,614.34
TREASURER, STATE OF IOWA (STATE W/H)	1,426.00
IPERS (PENSION W/H)	5,649.12
AMERICO (457 PLAN W/H)	200.00

AFLAC (W/H)	433.30
CENTRAL STATES INSURANCE-EMPLOYEE CONTR	560.00
COLLECTION SERVICES (EMPLOYEE W/H)	300.00
BLUE GRASS POSTMASTER-POSTAGE	198.52
TREASURER, STATE OF IOWA-SEWER SALES TAX	232.00
HOSTWAY-OFFICE OPERATIONS	5.95
BUFFALO FIRE DEPT-MEMORIAL	50.00
DOLLAR GENERAL-BLDG & GROUNDS MAINTENANCE	64.53
FDMS IA INTERACTIVE-CREDIT/DEBIT CARD FEES	20.28
IA LEAGUE OF CITIES-TRAINING/TRAVEL	45.00
DAN DOLAN HOMES-UTILITY REFUND	155.34
SHEEDER HEATING & AIR-LMI FUNDING	3,375.00
TOTAL:	45,518.35
FUND TOTALS	
GENERAL	37,597.44
ROAD USE	2,770.04
SEWER FUND	5,051.61
SANITATION FUND	99.26
FUND TOTALS:	45,518.35
 REVENUES RECEIVED – OCTOBER 2018	
GENERAL FUND	232,974.36
FIRE TOWNSHIP FUND	2.09
RESERVES: PARK IMPROV FUND	1,587.00
RESERVES: STREET IMPROVEMENT FUND	4,504.30
RESERVES: LIBRARY MAINTENANCE FUND	27,832.50
ROAD USE FUND	13,014.94
LOCAL OPTION SALES TAX FUND	16,825.79
EMPLOYEE BENEFITS FUND	60,349.13
TAX INCREMENT FINANCING	213,721.06
MONEY MARKET RESERVE	577.40
SEWER FUND	24,652.40
SANITATION FUND	10,555.53
TOTAL:	606,596.50
 ADDITIONAL BILLS PAID – NOVEMBER 2018	
PAYROLL	36,146.81
B.G. SAVINGS (FEDERAL/FICA/MEDICARE W/H)	11,180.73
TREASURER, STATE OF IOWA (STATE W/H)	2,107.00
IPERS (PENSION W/H)	8,174.41
AMERICO (457 PLAN W/H)	300.00
AFLAC (INS W/H)	632.69
CENTRAL STATES INSURANCE-EMPLOYEE CONTR	840.00
COLLECTION SERVICES (EMPLOYEE W/H)	300.00
BLUE GRASS POSTMASTER-POSTAGE	198.24
TREASURER, STATE OF IOWA-SEWER SALES TAX	162.00
HOSTWAY-OFFICE OPERATIONS	5.95
DOLLAR GENERAL-BLDG & GROUNDS MAINTENANCE	90.20
TOTAL:	60,138.03

FUND TOTALS	
GENERAL	49,032.30
ROAD USE	4,024.59
SEWER FUND	6,982.02
SANITATION FUND	99.12
FUND TOTALS:	60,138.03

REVENUES RECEIVED – NOVEMBER 2018

GENERAL FUND	49,055.43
FIRE TOWNSHIP FUND	1.90
RESERVES: MAINTENANCE VEHICLE	751.00
ROAD USE FUND	16,279.28
LOCAL OPTION SALES TAX FUND	28,429.73
EMPLOYEE BENEFITS FUND	10,381.46
TAX INCREMENT FINANCING	51,368.19
MONEY MARKET RESERVE	599.21
SEWER FUND	19,265.12
SANITATION FUND	8,271.06
TOTAL:	184,402.38