

Correction to Item #11

**THE REGULAR MEETING
OF THE BLUE GRASS CITY COUNCIL
BLUE GRASS, IOWA MARCH 4, 2024**

The Blue Grass City Council met in regular session at 7:00 p.m. on the 4th day of March 2024, in the City Council Chambers of City Hall, 114 N. Mississippi Street, Blue Grass, Iowa, pursuant to law, with Mayor Brad Schutte presiding, with a Pledge of Allegiance and a moment of reflection.

Council present: Brandenburg, Hermann, Bowman and Rhoades. Absent was member Blok.

APPROVAL OF AGENDA: Brandenburg moved to approve the Agenda deleting Item #14, seconded by Rhoades. Roll call: Brandenburg-aye, Rhoades-aye, Bowman-aye and Hermann-aye. Motion carried.

Mayor Schutte read aloud the Mayoral Comments.

PUBLIC FORUM: From the audience, there were none.

CONSENT AGENDA: Brandenburg moved to adopt the Consent Agenda as presented, seconded by Bowman.

1. **Minutes of the February 15, 2024 meeting**
2. **Minutes of the February 20, 2024 meeting**
3. **Resolution 2024-13 ref: authorizing a payment from the LMI Tax Increment Reserve**
4. **Payment of claims**

Roll call: Brandenburg-aye, Bowman-aye, Hermann-aye and Rhoades-aye. Motion carried.

PARK BOARD:

5. **Scoreboard:** Previously, Andy Goss representing Youth Sports reported that they had purchased a new scoreboard at Gless Field asking the City to take down the old board and provide electricity.

Mayor Schutte reported that Public Works dismantled the old scoreboard, painted the poles and was able to locate and repair the electricity commending Public Works as they did an amazing job.

ENGINEER REPORT:

6. **Report:** Mayor Schutte presented the February 2024 Engineer's report prepared by the City Engineer Mike Janecek expounding on the Region 9 Transportation Grant in regards to the East Telegraph Road Reconstruction Project.
7. **Lamphere Drive Reconstruction Project:** Mayor Schutte referred to the Engineer's report reporting construction administration has begun and that Aero Concrete is currently planning to begin underground construction on or about March 11, 2024, weather permitting. Mayor Schutte added that Aero Concrete hand delivered a letter from the City in regards to temporarily suspending mail services and deliveries.

BUILDING COMMISSIONER:

8. **Report:** Building Commissioner Jim Meyrer presented the February 2024 Building Commissioner report.

PUBLIC WORKS:

9. **Report:** Public Works Director Jim Meyrer presented the February 2024 Public Works Department report. Mayor Schutte invited Council to visit the new Public Works building commending Public Works on the finishing of the restroom as they saved the City money by doing it in-house.

10. **Bids:** Mayor Schutte opened the following two bids for the Public Safety Building HVAC 2-Year Maintenance Agreement: Northwest Plumbing & Heating \$2,296.00 and Ragan Mechanical 1st Year \$2,364.00 and 2nd Year \$2,396.00. Council compared both bids. Brandenburg moved to approve Ragan

Mechanical's bid based on their longevity and service, seconded by Rhoades. Roll call: Brandenburg-aye, Rhoades-aye, Hermann-aye and Bowman-aye. Motion carried.

- 11. Street Repairs:** Previously, Meyrer presented a list of several street repairs, storm drain repairs and one ADA sidewalk approach that are in need of repair and/or replacement located in the Towne & Country Manor Subdivision. Council requested that the Public Works Director obtain bids.

Meyrer presented a bid list containing the repairs needed reporting that bids are due March 21, 2024 and will be presented to the Council at the April 1, 2024 Council meeting. Discussion was held on the project and whether it would conflict with the Lamphere Drive project.

NUISANCE ABATEMENT(S):

- 12. Nuisance Abatement(s):** Rhoades complained of the amount of cars being parked on residents' lawns. Brandenburg expressed concerns on the number of construction vehicles being parked on the streets on Kevin Road as it is causing congestion with traffic and the school bus. Discussion was held.

FINANCE COMMITTEE:

- 13. FY '25 City Budget:** The Clerk reported that the Finance Committee had met on February 6, 2024 at which meeting reviewed the proposed FY '25 budget reminding the Council that the Proposed Property Tax Levy Public Hearing was scheduled for April 8, 2024 at 5:00 p.m. It was the recommendation of the Finance Committee to proceed with the FY '25 budget as presented.

- 14. Set Public Hearing Date:** Deleted from Agenda.

POLICY & ADMINISTRATION:

- 15. Grant Proposals:** Hermann reported that the Park Board was requesting to construct a pickleball court at Black Bear Park with total construction costs of \$120,000.00; however, a local contractor has agreed to donate the \$30,000.00 fence and that the Board has requested that \$8,000.00 be used toward the costs from their fundraising reserve. Chief Seamer requested that a grant be applied to place a marquee sign on the Public Safety Building. A rather lengthy discussion was held on the pickle ball project as the Council was concerned on the location. It was the consensus of the Council to pursue the marquee sign for the Spring grant and apply in the Fall for the pickleball court.

- 16. Storing of Cemetery Records:** Mayor Schutte reported that the Cemetery Board has asked the City to store their records so that they were in a more secure location. He said that a Hold Harmless Agreement would be required to protect the City. It was the consensus of the Council to allow the storing of records with the stipulation that a Hold Harmless Agreement be signed.

- 17. Request from Auditor of State:** Mayor Schutte reported that the Auditor of State has requested the City request an extension for the FY '22-'23 Audit to allow them adequate time to conduct the City's Annual Examination Audit. Hermann moved to request an extension for the FY '22-'23 Audit as requested, seconded by Brandenburg. Roll call: Hermann-aye, Brandenburg-aye, Rhoades-aye and Bowman-aye. Motion carried.

COMMENTS AND FUTURE AGENDA ITEMS: Rhoades invited everyone to attend the 3rd Annual Blue Grass Easter Egg hunt set for March 30, 2024 at 1:00 p.m.

Mayor Schutte reported that Micro-surfacing has scheduled to micro-surface various City streets at the end of April. He also reported that he has been in contact with the Vice-President of Iowa American Water Company in regards to the miscommunication gap from the last water shut-off requesting that any future shut-offs be immediately notified the City even though the City does not own the water, the City should still be informed. Mayor Schutte also reported that he would be meeting with Scott County in regards to both that any improvements to their portion of the building be approved by the City and concerns on Medic being posted at Kwik-Star and not stationed in Blue Grass as he is concerned on the delay in response time.

Hermann confirmed the following April meeting dates: April 1, 2024 regular Council meeting at 7:00 p.m.; April 8, 2024 Proposed Tax Levy Public Hearing 5:00 p.m.; April 8, 2024 Set Public Hearing Date for

adoption of FY '24-'25 Budget at 5:15 p.m.; April 15, 2024 regular Council meeting at 7:00 p.m. and April 22, 2024 Public Hearing on the Adoption of the City's FY '24-'25 budget at 5:00 p.m.

ADJOURNMENT: Hermann made a motion to adjourn, seconded by Rhoades. Roll call: Hermann-aye, Rhoades-aye, Bowman-aye and Brandenburg-aye. Motion carried. The meeting adjourned at 8:47 p.m.

Mayor Brad Schutte

Attest: Ann M. Schmidt, CMC, City Clerk/Financial Officer

CLAIMS REPORT

AHERN FIRE PROTECTION	BLDG & GRNDS MAINT	154.00
B.G. AUTOMOTIVE	VEH OPER	125.96
BP	VEH OPER	948.51
CASEY'S	VEH OPER	1,221.68
CENTURYLINK	FAX	134.92
HOWARD FOREST & PRAIRIE	LMI GRANT	1,800.00
HUMANE SOCIETY	ANIMAL CONTROL	50.00
JOHNSON DISTRIB.	BLDG & GRNDS MAINT	7.00
MARTIN & WHITACRE SURVEYORS	ENGINEERING	2,925.52
MENARDS	BLDG & GRNDS MAINT	234.69
MIDAMERICAN ENERGY	UTILITIES	3,550.39
NORTH SCOTT PRESS	OFF OPER	90.00
OFFICE MACHINE CONSULT	EQUIP OPER	78.06
OTERO DOOR WORKS	BLDG & GRNDS MAINT	977.50
TC AUTO	VEH OPER	34.45
VERIZON	TELEPHONE/FAX/INTERNET	921.09
TOTAL:		13,253.77

TOTAL FUNDS:

GENERAL	12,276.27
ROAD USE	977.50
TOTAL FUNDS:	13,253.77