

**THE REGULAR MEETING
OF THE BLUE GRASS CITY COUNCIL
BLUE GRASS, IOWA JUNE 3, 2024**

The Blue Grass City Council met in regular session at 7:00 p.m. on the 3rd day of June 2024, in the City Council Chambers of City Hall, 114 N. Mississippi Street, Blue Grass, Iowa, pursuant to law, with Mayor Brad Schutte presiding, with a Pledge of Allegiance and a moment of reflection.

Council present: Brandenburg, Hermann and Blok. Absent was member Bowman.

APPROVAL OF AGENDA: Brandenburg moved to approve the Agenda deleting Item #17 and Item #16's Jlee Oil, LLC/BP Cigarette Permit, seconded by Blok. Roll call: Brandenburg-aye, Blok-aye and Hermann-aye. Motion carried.

OATH OF OFFICE: Mayor Schutte administered the Oath of Office to the City's newest Police Officer Emily Anderson. Mayor and Council congratulated Ms. Anderson welcoming her aboard.

Mayor Schutte read aloud the Mayoral Comments.

PUBLIC FORUM: From those in attendance, there were none.

CONSENT AGENDA: Hermann moved to adopt the Consent Agenda as presented, seconded by Brandenburg.

1. Minutes of the May 20, 2024 meeting
2. Minutes of the May 23, 2024 meeting
3. Resolution 2024-22 ref: authorizing a contribution to the BG Cemetery
4. Resolution 2024-23 ref: issuance of warrant #2
5. Resolution 2024-24 ref: revising Resolution 2024-75
6. February 2024 Clerk's Report
7. Payment of claims

Roll call: Hermann-aye, Brandenburg-aye and Blok-aye. Motion carried.

BUSINESS LICENSE:

8. **Phantom Fireworks:** Mayor Schutte referred to Chapter 5.08 of the Municipal Code as Phantom Fireworks was requesting to set up a tent at Jenny's Dance Studio beginning June 29, 2024 until July 5, 2024 to sell fireworks. Discussion was held on establishing a Business License fee for the nine days as the fees established in Chapter 5.08 are set more for a Peddler License. Brandenburg moved to set the Business License fee of \$250.00 beginning June 29, 2024 through July 5, 2024 approving Phantom Fireworks Business License, seconded by Blok. Roll call: Brandenburg-aye, Blok-aye and Hermann-aye. Motion carried.

HOME OCCUPATION:

9. **Terry Kelly:** Mayor Schutte reported that the City had sent Mr. Terry Kelly a letter informing him that he was in violation of Chapter 17.67 as he was running a small engineer repair business from this residence. Mr. Kelly further explained that he was unaware that he was to obtain a Home Occupation Permit to run a small engineer repair business from his residence as he was just simply supplementing his income and helping the community out with small repairs. He asked the Council for permission to continue to do so. Council referred to Chapter 17.67.040 expressing concerns on Sections 10 and 11 as it clearly states that it is unlawful to operate a motor vehicle or motorcycle repair business within a Residential District; however, the question was what is the definition of a "motor vehicle". Mr. Kelly reassured the Council that he would not be working on vehicles and/or motorcycles and that he was simply repairing lawn mowers, snowblowers, leaf blowers, etc. and that he would not store any equipment outside or sell equipment at his residence. Several neighboring residents supported Mr. Kelly. Council asked that Mr. Kelly submit his application.

ENGINEER REPORT:

10. Report: Mayor Schutte presented the May 2024 Engineer’s report prepared by the City Engineer Mike Janecek.

11. Lamphere Drive Reconstruction Project: Mayor Schutte referred to the Engineer’s report reporting that there has been a lot of progress as the North side of Lamphere Drive was completely concreted along with driveway approaches and beginning June 10, 2024, construction was to begin on the South side. Further discussion was held on the concrete repairs that will be done prior to acceptance of the job.

POLICE DEPARTMENT:

12. Report: Chief Mike Meier presented the May 2024 Police Department report.

BUILDING COMMISSIONER:

13. Report: Building Commissioner Jim Meyrer presented the May 2024 Building Commissioner report.

PUBLIC WORKS:

14. Report: Public Works Director Jim Meyrer presented the May 2024 Public Works Department report.

NUISANCE ABATEMENT(S):

15. Nuisance Abatement(s): Mayor Schutte reported that there were no new nuisance abatements.

LICENSING & RENEWAL(S):

16. Renewal(s): Brandenburg moved to approve the following Cigarette Permit Renewals for the period of July 1, 2024 through June 30, 2025; BT Grocery LLC/Jeff’s Market; Casey’s General Stores #3288 and Dollar General #12897, seconded by Blok. Roll call: Brandenburg-aye, Blok-aye and Hermann-aye. Motion carried.

COMMENTS AND FUTURE AGENDA ITEMS: There were none.

POLICY & ADMINISTRATION:

17. DELETED FROM AGENDA.

RECESS: Brandenburg moved to recess for 5 minutes, seconded by Hermann. Roll call: Brandenburg-aye, Hermann-aye and Blok-aye. Motion carried. Brandenburg moved to reconvene, seconded by Blok. Roll call: Brandenburg-aye, Blok-aye and Hermann-aye. Motion carried.

EMPLOYEE RELATIONS:

18. Public Works Position: Mayor Schutte referred to the Code of Iowa, Section 21.5(i) stating that the Council would be going into executive closed session to review candidates for the Public Works position. Hermann moved to close the regular meeting, seconded by Brandenburg. Roll call: Hermann-aye, Brandenburg-aye and Blok-aye. Motion carried.

Hermann moved to reopen the regular meeting, seconded by Blok. Roll call: Hermann-aye, Blok-aye and Brandenburg-aye. Motion carried.

Hermann moved to advertise for a full-time Public Works position taking applications until June 14, 2024 based on the discussion in closed session, seconded by Brandenburg. Roll call: Hermann-aye, Brandenburg-aye and Blok-aye. Motion carried.

ADJOURNMENT: Blok made a motion to adjourn, seconded by Brandenburg. Roll call: Blok-aye, Brandenburg-aye and Hermann-aye. Motion carried. The meeting adjourned at 8:09 p.m.

Mayor Brad Schutte

Attest: Ann M. Schmidt, CMC, City Clerk/Financial Officer

CLAIMS REPORT

AERO CONCRETE	CONSTR PYMT #2	388,342.13
AHERN FIRE PROTECTION	BLDG & GRNDS MAINT	154.00
ALEXIS FIRE	EQUIP OPER	663.28
B.G. AUTOMOTIVE	VEH OPER	62.98
B.G. CEMETERY	CONTRIBUTION	5,000.00
BP	VEH OPER	986.52
CASEY'S	VEH OPER	1,136.57
CENTRAL STATES H & W FUND	HEALTH INSURANCE	10,463.20
CENTURYLINK	FAX	144.35
IOWA ONE CALL	LOCATES	44.10
MED-TECH RESOURCE	EQUIP OPER	86.50
MENARDS	BLDG & GRNDS MAINT	114.35
MID-AMERICAN GLAZING	BLDG & GRNDS MAINT	782.00
PRINTING STORE	OPER SUPPLIES	45.00
PS3 ENTERPRISES	BLDG & GRNDS MAINT	285.00
QC POWER EQUIP.	EQUIP OPER	286.43
R.P. LUMBER CO.	BLDG & GRNDS MAINT	35.90
RNJ DISTRIBUTING	BLDG & GRNDS MAINT	16.90
VERIZON	TELEPHONE/FAX/INTERNET SVS	919.85
TOTAL:		409,569.06

TOTAL FUNDS:

GENERAL	393,819.43
RESERVES - CEMETERY	5,000.00
ROAD USE	286.43
EMPLOYEE BENEFITS	10,463.20
TOTAL FUNDS:	409,569.06

ADD'L BILLS PAID – FEBRUARY 2024

PAYROLL	40,838.02
BG SAVINGS (FED'L/FICA/MEDICARE W/H)	12,931.99
TREASURER, STATE OF IA (STATE W/H)	1,868.25
IPERS (PENSION W/H)	9,002.74
AMERICO (457 PLAN W/H)	350.00
AFLAC (INS W/H)	125.76
CENTRAL STATES INS-(EMPLOYEE CONTR)	940.00
TREASURER, STATE OF MAINE (EMPLOYEE W/H)	1,686.00
POSTMASTER-POSTAGE	377.57
AMAZON-OPER SUPPLIES	83.84
ST. JUDE-MEMORIAL	50.00
FARM & FLEET-EQUIP OPER	152.99
TOTAL:	68,407.16

FUND TOTALS

GENERAL	64,499.40
ROAD USE	3,666.19
SANITATION	241.57
TOTALS:	68,407.16

REVENUES – FEBRUARY 2024

GENERAL	12,708.44
FIRE TOWNSHIP	126.22
ROAD USE	17,157.04
EMPLOYEE BENEFITS	1,010.69
TAX INCREMENT FINANCING	3,514.30
LOCAL OPTION SALES TAX	32,343.97
MONEY MARKET	1,360.45
SEWER	90.10
SANITATION	11,306.34
TOTAL:	79,617.55