

**THE REGULAR MEETING
OF THE BLUE GRASS CITY COUNCIL
BLUE GRASS, IOWA JULY 16, 2024**

The Blue Grass City Council met in regular session at 7:00 p.m. on the 16th day of July 2024, in the City Council Chambers of City Hall, 114 N. Mississippi Street, Blue Grass, Iowa, pursuant to law, with Mayor Brad Schutte presiding, with a Pledge of Allegiance and a moment of reflection.

Council present: Hermann, Smith, Bowman, Brandenburg and Blok.

APPROVAL OF AGENDA: Brandenburg moved to approve the Agenda as presented, seconded by Blok. Roll call: Brandenburg-aye, Blok-aye, Smith-aye, Hermann-aye and Bowman-aye. Motion carried.

Mayor Schutte read aloud the Mayoral Comments.

PUBLIC FORUM: From those in attendance, there were none.

CONSENT AGENDA: Bowman moved to adopt the Consent Agenda as presented, seconded by Hermann.

1. July 1, 2024 Minutes

2. Resolution 2024-42 ref: authorizing a payment from the accumulated TIF

3. Payment of claims

Roll call: Bowman-aye, Hermann-aye, Blok-aye, Brandenburg-aye and Smith-aye. Motion carried.

FIRE DEPARTMENT:

4. Report: Fire Chief Brian Seamer presented the June 2024 Fire Department report.

PARK BOARD:

5. Report: Mayor Schutte presented the July 2024 Park Board report prepared by Chair Ryan Powers.

Hermann added that the Board was in the process of having a pickleball court thermometer to post around the City to show the progress of the \$135,000.00 fundraising efforts.

POLICE DEPARTMENT:

6. Report: Chief Mike Meier presented the June 2024 Police Department report.

NUISANCE ABATEMENT(S):

7. Nuisance Abatement(s): Mayor Schutte reported that there were no new nuisance abatements.

POLICY & ADMINISTRATION:

8. Petition Requesting Special Election: Mayor Schutte reported that a petition was filed with the City Clerk on July 8, 2024 requesting that a special election be held to fill the Council vacancy. He said that after conferring with the Scott County Auditor, the special election date will be set for September 10, 2024.

9. Resolution 2024-43: Hermann moved to adopt Resolution 2024-43 authorizing the Council vacancy to be filled by special election, seconded by Brandenburg. Roll call: Hermann-aye, Brandenburg-aye, Blok-aye, Smith-aye and Bowman-aye. Motion carried.

10. Clerk's Report: City Clerk Ann Schmidt presented the May 2024 Clerk's Report.

PUBLIC WORKS:

11. Bid Advertisement: Mayor Schutte referred to a draft advertisement for a 3.0 bush hog. Smith moved to proceed with the advertisement, seconded by Hermann. Roll call: Smith-aye, Hermann-aye, Brandenburg-aye, Blok-aye and Bowman-aye. Motion carried.

PLANNING & ZONING:

- 12. Recommendations:** City Attorney William McCullough reported that the Planning and Zoning Commission had met on June 19, 2024 on the request from Richard and Donna Porter to approve Porter 1st Addition, a subdivision within two-miles of the Corporate limits of Blue Grass. He said that it was the recommendation of the Commission, City Engineer, Fire Chief and Building Commissioner to approve both the Preliminary and Final Plat of Porter 1st Addition with the stipulation that the required documents be filed. The Clerk reported that according to Scott County's future land-use map, this land is to be annexed into the corporate limits of Blue Grass; however, Mr. and Mrs. Porter have no interest at this time in annexing it into City limits. Discussion was held.
- 13. Resolution 2024-40:** Blok moved to adopt Resolution 2024-40 approving Porter 1st Addition Preliminary and Final Plat with the stipulation that the filing and approval of the documents defined in the City Attorney's letter dated June 6, 2024 be filed, seconded by Smith. Roll call: Blok-aye, Smith-aye, Brandenburg-aye, Bowman-aye and Hermann-aye. Motion carried.

COMMENTS AND FUTURE AGENDA ITEMS: There were none.

RECESS: Smith moved to recess for 5 minutes, seconded by Brandenburg. Roll call: Smith-aye, Brandenburg-aye, Hermann-aye, Bowman-aye and Blok-aye. Motion carried. Brandenburg moved to reconvene, seconded by Blok. Roll call: Brandenburg-aye, Blok-aye, Smith-aye, Bowman-aye and Hermann-aye. Motion carried.

EMPLOYEE RELATIONS:

- 14. Review and Select Candidate:** Mayor Schutte referred to the Code of Iowa, Section 21.5 (i), stating that the City Council would be going into executive closed session to review and select a candidate for the part-time Police Officer position(s). Brandenburg moved to close the regular meeting and go into closed session, seconded by Smith. Roll call: Brandenburg-aye, Smith-aye, Hermann-aye, Blok-aye and Bowman-aye. Motion carried.
- Hermann moved to reopen the regular meeting, seconded by Bowman. Roll call: Hermann-aye, Bowman-aye, Blok-aye, Brandenburg-aye and Smith-aye. Motion carried.
- Bowman made a motion to offer applicants "A" and "B" the Part-Time Police Officer's position at \$25.00 per hour with the stipulation that the applicants pass all the applicable pre-employment test, seconded by Smith. Roll call: Bowman-aye, Smith-aye, Brandenburg-aye, Hermann-aye and Blok-aye. Motion carried.

POLICY & ADMINISTRATION (cont'd):

- 15. Personnel Evaluation(s):** Mayor Schutte referred to the Code of Iowa, Section 21.5(i) stating that the Council would be going into executive closed session to discuss a personnel evaluation on Chief Mike Meier. Chief Meier requested a closed session. Smith moved to close the regular meeting and go into closed session, seconded by Brandenburg. Roll call: Smith-aye, Brandenburg-aye, Blok-aye, Hermann-aye and Bowman-aye. Motion carried.
- Brandenburg moved to reopen the regular meeting, seconded by Blok. Roll call: Brandenburg-aye, Blok-aye, Smith-aye, Bowman-aye and Hermann-aye. Motion carried.
- 16. Strategize the sale and/or purchase of real estate:** Mayor Schutte referred to the Code of Iowa, Section 21.5(j) stating that the Council would be going into executive closed session to strategize the sale and/or purchase of real estate. Brandenburg moved to close the regular meeting and go into closed session, seconded by Smith. Roll call: Brandenburg-aye, Smith-aye, Hermann-aye, Bowman-aye and Blok-aye. Motion carried.
- Hermann moved to reopen the regular meeting, seconded by Smith. Roll call: Hermann-aye, Smith-aye, Blok-aye, Bowman-aye and Brandenburg-aye. Motion carried.

ADJOURNMENT: Smith made a motion to adjourn, seconded by Bowman. Roll call: Smith-aye, Bowman-aye, Brandenburg-aye, Hermann-aye and Blok-aye. Motion carried. The meeting adjourned at 8:37 p.m.

Mayor Brad Schutte

Attest: Ann M. Schmidt, CMC, City Clerk/Financial Officer

CLAIMS REPORT		
ALEXIS FIRE	FIRE VEHICLE PURCH	106,170.00
ALL SEASONS CARWASH	VEH OPER	109.75
BI-STATE REGIONAL COMM.	PROF FEES	283.75
B.G. BUGLE	ADVERTISING & PUBLICATIONS	200.00
B.G. FIRE DEPT	OFFICE OPER	100.00
CCG SAFETY GEAR	SAFETY EQUIP	680.00
COLUMN SOFTWARE	ADVERTISING & PUBLICATIONS	841.99
EASTERN IA LIGHT & POWER	UTILITIES	1,783.97
HUMANE SOCIETY	ANIMAL CONTROL	200.00
IA MUNICIPAL FINANCE OFFICERS	TRAINING	20.00
IOWA ONE CALL	PROF FEES	41.40
J & J ACCESS & SECURITY	BLDG & GRNDS MAINT	51.50
JOHNSON DISTRIB.	BLDG & GRNDS MAINT	21.00
MACQUEEN	EQUIP OPER	383.43
MCCULLOUGH, WM.	LEGAL SVS	1,375.00
MED-TECH RESOURCE	EQUIP OPER	198.94
MEDIACOM	INTERNET SVS	476.77
MENARDS	BLDG & GRNDS MAINT	887.05
NAPA	EQUIP OPER	315.00
OTERO DOOR WORKS	BLDG & GRNDS MAINT	391.50
PS3 ENTERPRISES	BLDG & GRNDS MAINT	340.00
R.P. LUMBER CO.	BLDG & GRNDS MAINT	98.41
ROSS MEDICAL	EQUIP OPER	12.00
SCOTT CO. SHERIFF	JAIL EXPENSES	50.00
TC AUTO	VEH OPER	85.50
VISA	EQUIP OPER	1,179.90
TOTAL:		116,296.86
TOTAL FUNDS:		
GENERAL		116,061.86
TAX INCREMENT FINANCING		220.00
SANITATION		15.00
TOTAL FUNDS:		116,296.86