

**THE REGULAR MEETING
OF THE BLUE GRASS CITY COUNCIL
BLUE GRASS, IOWA OCTOBER 7, 2024**

The Blue Grass City Council met in regular session at 7:00 p.m. on the 7th day of October 2024, in the City Council Chambers of City Hall, 114 N. Mississippi Street, Blue Grass, Iowa, pursuant to law, with Mayor Brad Schutte presiding, with a Pledge of Allegiance and a moment of reflection recognizing the passing of Verne Ehrecke.

Council present: Hermann, Smith, Blok and Brandenburg. Absent was member Bowman.

APPROVAL OF AGENDA: Smith moved to approve the Agenda as presented, seconded by Brandenburg. Roll call: Smith-aye, Brandenburg-aye, Blok-aye and Hermann-aye. Motion carried.

Mayor Schutte read aloud the Mayoral Comments.

PUBLIC FORUM: Resident Terry Kelly thanked both the Fire and Police for their assistance during the 1st Annual Poker Run reporting that they were able to raise \$400.00.

Mayor Schutte reported that both Scott and Muscatine Counties are currently under a burn ban.

CONSENT AGENDA: Brandenburg moved to adopt the Consent Agenda as presented, seconded by Smith.

1. **September 16, 2024 minutes**
2. **Resolution 2024-55 ref: authorizing a payment from TIF Reserve**
3. **Resolution 2024-58 ref: authorizing a payment from TIF LMI Reserve**
4. **June 2024 Clerk's Report**
5. **July 2024 Clerk's Report**
6. **Payment of claims**

Roll call: Brandenburg-aye, Smith-aye, Blok-aye and Hermann-aye. Motion carried.

INFORMATIONAL PROCEEDINGS:

7. **American Legion Post #711:** Representative Ian Black presented the Legion's annual Veterans Day 5K Run/Walk set for November 9, 2024 asking for the City's assistance and permission for use of City Streets. Hermann moved to approve the Legion's Veterans Day 5K Run/Walk set for November 9, 2024 as presented, seconded by Smith. Roll call: Hermann-aye, Smith-aye, Blok-aye and Brandenburg-aye. Motion carried.

LICENSING:

8. **Liquor License:** Brandenburg moved to approve MKC Foods, Inc. new liquor license, seconded by Blok. Roll call: Brandenburg-aye, Blok-aye, Smith-aye and Hermann-aye. Motion carried.

ENGINEER REPORT:

9. **Report:** Mayor Schutte presented the September 2024 Engineer's report prepared by the City Engineer Mike Janecek.
10. **Lamphere Drive Reconstruction Project:** Mayor Schutte referred to the Engineer's report briefing the Council on the punch list of items yet to complete prepared by the City Engineer.

BUILDING COMMISSIONER:

11. **Report:** Building Commissioner Jim Meyrer presented the September 2024 Building Commissioner report.

PUBLIC WORKS:

12. **Report:** Public Works Director Jim Meyrer presented the September 2024 Public Works Department report.

BID OPENING:

- 13. Bush Hog 286:** Mayor Schutte reported that there were no bids; therefore, it was the consensus of the Council to rebid the bush hog with a public bid opening date of October 21, 2024.
- 14. Acceptance:** No bids were received.

HOME OCCUPATION PERMIT:

- 15. Home Occupation Permit:** Meyrer reported that Ms. Sally Klindt had reapplied for her Home Occupation Permit; therefore, he performed a whole home inspection reporting his findings. Mr. Klindt said that he would correct the stairs immediately. Discussion was held. Hermann moved to approve Sally Klindt’s Home Occupation Permit for a period of one year with the stipulation that the stairs be repaired to the satisfaction of the Building Commissioner, seconded by Brandenburg. Roll call: Hermann-aye, Brandenburg-aye, Blok-aye and Smith-aye.
- 16. Home Occupation Permit:** Meyrer reported that Mr. John Wesson had reapplied for his Home Occupation Permit; therefore, he performed a whole home inspection reporting that Mr. Wesson meets the requirements set forth in Section 17.67.040; therefore, recommends approving. Brandenburg moved to approve Mr. Wesson’s Home Occupation Permit for a period of one year, seconded by Hermann. Roll call: Brandenburg-aye, Hermann-aye, Smith-aye and Blok-aye. Motion carried.

ORDINANCE/RESOLUTIONS:

- 17. Second reading (possible waiving of third reading and adoption) of Amendment 2024-01:** Smith moved to accept the second reading of Amendment 2024-01 in reference to Chapter 17.84 Zoning Map and Amendments and waive the third reading, seconded by Blok. Roll call: Smith-aye, Blok-aye, Hermann-aye and Brandenburg-aye. Motion carried.
- Brandenburg moved to adopt Amendment 2024-01, seconded by Smith. Roll call: Brandenburg-aye, Smith-aye, Blok-aye and Hermann-aye. Motion carried.
- 18. Second reading (possible waiving of third reading and adoption) of Amendment 2024-02:** Smith moved to accept the second reading of Amendment 2024-02 in reference to Chapter 17.84 Zoning Map and Amendments and waive the third reading, seconded by Brandenburg. Roll call: Smith-aye, Brandenburg-aye, Hermann-aye and Blok-aye. Motion carried.
- Smith moved to adopt Amendment 2024-02, seconded by Brandenburg. Roll call: Smith-aye, Brandenburg-aye, Blok-aye and Hermann-aye. Motion carried.
- 19. Second reading of (possible waiving of third reading and adoption) Amendment 2024-03:** Smith moved to accept the second reading of Amendment 2024-03 in reference to Chapter 17.84 Zoning Map and Amendments and waive the third reading, seconded by Blok. Roll call: Smith-aye, Blok-aye, Hermann-aye and Brandenburg-aye. Motion carried.
- Smith moved to adopt Amendment 2024-03, seconded by Blok. Roll call: Smith-aye, Blok-aye, Brandenburg-aye and Hermann-aye. Motion carried.
- 20. Second reading of (possible waiving of third reading and adoption) Amendment 2024-04:** Smith moved to accept the second reading of Amendment 2024-04 in reference to Chapter 17.84 Zoning Map and Amendments and waive the third reading, seconded by Blok. Roll call: Smith-aye, Blok-aye, Brandenburg-aye and Hermann-aye. Motion carried.
- Smith moved to adopt Amendment 2024-04, seconded by Blok. Roll call: Smith-aye, Blok-aye, Brandenburg-aye and Hermann-aye. Motion carried.
- 21. DRAFT Amendment 2024-05:** Council reviewed draft Amendment 2024-05 in reference to Chapter 2.10 the Administration Expense Policy making a few revisions requesting that the Amendment be prepared for its first reading.

- 22. DRAFT Amendment 2024-06:** Council reviewed draft Amendment 2024-06 in reference to Chapter 15.04 Building Code requesting that the Amendment be prepared for its first reading.
- 23. DRAFT Amendment 2024-07:** Council reviewed draft Amendment 2024-07 in reference to Chapter 17.24 R-1 Single-Family Residence District requesting that the Amendment be prepared for its first reading.
- 24. Resolution 2024-54:** Brandenburg moved to adopt Resolution 2024-54 in reference to approving the FY 2024 Annual Urban Renewal Report, seconded by Blok. Roll call: Brandenburg-aye, Blok-aye, Hermann-aye and Smith-aye. Motion carried.
- 25. Resolution 2024-56:** Brandenburg moved to adopt Resolution 2024-56 acceptance and approval of the Annual Financial Report for FY 2024, seconded by Hermann. Roll call: Brandenburg-aye, Hermann-aye, Blok-aye and Smith-aye. Motion carried.

NUISANCE ABATEMENT(S):

- 26. Nuisance Abatement(s):** Mayor Schutte reported that Public Works had to abate a few nuisance abatements. The Clerk reported that a letter was being sent to a business on W. Mayne Street.

LICENSING:

- 27. Liquor License:** Duplicate (refer to item #8).

POLICY & ADMINISTRATION:

- 28. Beautification Project:** The Clerk reported that she and Meyrer would like to have the welcome signs beautified with plantings and a color, stamped curbing presenting a quote from S&K AG Fencing in the amount of \$2,880.00. She continued to report that she felt the City's welcome signs should be more inviting and appealing; therefore, Public Works agreed to maintain them by planting some perennial plantings lined with the curbing. Brandenburg moved to approve S&K AG Fencing quote in the amount of \$2,880.00, seconded by Smith. Roll call: Brandenburg-aye, Smith-aye, Blok-aye and Hermann-aye. Motion carried.
- 29. Land Use Plan Proposal:** The Clerk had previously reported that the Planning & Zoning Commission had requested that the Future Zoning Map be updated; therefore, she had contacted the Bi-State Regional Commission presenting a quote to perform a "minor" update to the City's 1995 Comprehensive Plan totaling \$5,500.00 and/or assist with updating the City's Future Land Use map with minor costs. Discussion was held. It was the consensus of the Council to not update the Comprehensive Plan at this time based on the fact that the City no longer owns either of the water and/or sewer utilities and just update the Future Land Use map at this time.

COMMENTS AND FUTURE AGENDA ITEMS: There were no comments.

ADJOURNMENT: Hermann made a motion to adjourn, seconded by Smith. Roll call: Hermann-aye, Smith-aye, Blok-aye and Brandenburg-aye. Motion carried. The meeting adjourned at 8:00 p.m.

Mayor Brad Schutte

Attest: Ann M. Schmidt, CMC, City Clerk/Financial Officer

CLAIMS REPORT		
66 HOLDINGS CO.	SAFETY EQUIP	80.00
ALL SEASONS CARWASH LLC	VEH OPER	121.25
ALLTEST INC.	TESTING	250.00
BI-STATE REGIONAL COMM.	PROF FFEES	283.75
BLUE GRASS AUTOMOTIVE	VEH OPER	513.41
BP	VEH OPER	662.99
CASEY'S	VEH OPER	2,098.76
CENTURYLINK	FAX	144.58
COLUMN SOFTWARE	ADVERTISIING & PUBLICATIONS	640.81
DINGES FIRE CO.	EQUIP OPER	393.01
FOPS, LLC	LMI ASS'T GRANT	7,500.00
INVENTORY TRADING CO.	OPER SUPPLIES	162.00
IOWA ONE CALL	PROF FEES	53.10
JOHNSON DISTRIB.	BLDG & GRNDS MAINT	28.00
MARTIN & WHITACRE SURVEYORS	ENGINEERING	2,288.08
MCCULLOUGH, WM.	LEGAL SVS	1,781.25
MED-TECH RESOURCE	EQUIP OPER	123.44
MEDIACOM	TELEPHONE/FAX/INTERNET	640.00
MENARDS	BLDG & GRNDS MAINT	106.88
OFFICE MACHINE CONSULT	EQUIP OPER	103.46
PETTY CASH	PUMPKIN DASH	200.00
Q.C TRANSPORT	PROF FEES	800.00
QUINT CITY STONE CENTER	BLDG & GRNDS MAINT	56.00
R.P. LUMBER CO.	BLDG & GRNDS MAINT	28.58
RAGAN MECHANICAL	BLDG & GRNDS MAINT	329.23
REPUBLIC SVS	GARBAGE/RECYCLING	10,496.25
ROSS MEDICAL SUPPLY	EQUIP OPER	12.00
RUTTEN , MIKE	SAFETY EQUIP	80.00
SAMPSON FENCE	LMI ASS'T GRANT	8,625.00
SCOTT CO. SHERIFF	JAIL EXPENSE	125.00
SYCAMORE PRINTING	OPER SUPPLIES	186.00
TRUCK COUNTRY OF IA	VEH OPER	21.24
VERIZON	TELEPHONE/FAX/INTERNET	921.78
TOTAL:		39,855.85
TOTAL FUNDS:		
GENERAL		29,072.70
RESERVES - PARK IMPROVEME		200.00
ROAD USE		86.90
SANITATION		10,496.25
TOTAL FUNDS:		39,855.85
ADD'L BILLS PAID – JUNE 2024		
PAYROLL		30,119.12
BG SAVINGS (FED'L/FICA/MEDICARE W/H)		9,996.36
TREASURER, STATE OF IA (STATE W/H)		1,490.59

IPERS (PENSION W/H)	6,670.47
AMERICO (457 PLAN W/H)	300.00
AFLAC (INS W/H)	52.14
TREASURER, STATE OF MAINE (CHILD SUPPORT W/H)	1,124.00
CENTRAL STATES INS (EMPLOYEE CONTR)	540.00
CENTRAL STATES INS-HEALTH INSURANCE	3,385.60
POSTMASTER-POSTAGE	379.19
AMAZON-OPER SUPPLIES	144.99
IA WORKFORCE DEV-UNEMPLOYMENT	111.71
B.G. SAVINGS BANK-OPER SUPPLIES	50.42
TOTAL:	54,364.59

FUND TOTALS

GENERAL	47,852.98
ROAD USE	2,771.11
SANITATION	243.19
EMPLOYEE BENEFITS	3,497.31
TOTALS:	54,364.59

REVENUES – JUNE 2024

GENERAL	16,808.98
RESERVES – POLICE DEPT.	842.00
RESERVES – FIRE CAPT.	18,150.00
RESERVES – PARK IMPROV	425.00
FIRE TOWNSHIP	34,629.29
ROAD USE	26,563.04
EMPLOYEE BENEFITS	2,495.83
TAX INCREMENT FINANCING	9,951.82
LOCAL OPTION SALES TAX	20,818.12
MONEY MARKET	1,155.21
SEWER	91.59
SANITATION	10,966.28
TOTAL:	142,897.16

ADD'L BILLS PAID – JULY 2024

PAYROLL	25,485.87
BG SAVINGS (FED'L/FICA/MEDICARE W/H)	8,283.28
TREASURER, STATE OF IA (STATE W/H)	1,222.56
IPERS (PENSION W/H)	5,369.82
AMERICO (457 PLAN W/H)	300.00
AFLAC (INS W/H)	90.18
CENTRAL STATES INS (EMPLOYEE CONTR)	500.00
TREASURER, STATE OF MAINE (EMPLOYEE W/H)	562.00
POSTMASTER-POSTAGE	368.37
B.G. SAVINGS BANK-OPER SUPPLIES	50.42
TOTAL:	42,232.50

FUND TOTALS

GENERAL	39,129.57
ROAD USE	2,839.32
SANITATION	263.61
TOTALS:	42,232.50

REVENUES – JULY 2024

GENERAL	20,103.71
RESERVES: PARK IMPROV	54.00
FIRE TOWNSHIP	4,354.29
ROAD USE	18,956.44
EMPLOYEE BENEFITS	1,516.47
TAX INCREMENT FINANCING	312.03
LOCAL OPTION SALES TAX	30,918.56
MONEY MARKET	843.21
SEWER	1,408.47
SANITATION	13,207.05
TOTAL:	91,674.23