

**THE REGULAR MEETING
OF THE BLUE GRASS CITY COUNCIL
BLUE GRASS, IOWA DECEMBER 16, 2024**

The Blue Grass City Council met in regular session at 7:00 p.m. on the 16th day of December 2024, in the City Council Chambers of City Hall, 114 N. Mississippi Street, Blue Grass, Iowa, pursuant to law, with Mayor Brad Schutte presiding, with a Pledge of Allegiance and a moment of reflection.

Council present: Hermann, Smith, Bowman and Brandenburg. Absent was member Blok.

APPROVAL OF AGENDA: Smith moved to approve the Agenda as presented, seconded by Bowman. Roll call: Smith-aye, Bowman-aye, Brandenburg-aye and Hermann-aye. Motion carried.

Mayor Schutte read aloud the Mayoral Comments.

PUBLIC FORUM: Resident Terry Kelly asked if there were any updates in regards to the utility hub in front of his residence. Mayor Schutte read aloud an email from MidAmerican Energy’s Gas Design Technician Brandy Erps as she stated that it would cost the resident roughly \$100,000.00 to relocate the district regulator and that MidAmerican Energy had no future plans its relocation.

CONSENT AGENDA: Brandenburg moved to adopt the Consent Agenda as presented, seconded by Smith.

1. December 2, 2024 minutes
2. **REVISED Resolution 2024-54 ref: approving the FY 2024 AURR**
3. **November 2024 Clerk’s Report**
4. **Payment of claims**

Roll call: Brandenburg-aye, Smith-aye, Bowman-aye and Hermann-aye. Motion carried.

FIRE DEPARTMENT:

5. **Report:** Mayor Schutte presented the November 2024 Fire Department report prepared by Fire Chief Brian Seamer.

PARK BOARD:

6. **Report:** Mike Moellenbeck presented the December 2024 Park Board report prepared by Chair Ryan Powers.

POLICE DEPARTMENT:

7. **Report:** Mayor Schutte presented the November 2024 Police Department report prepared by Chief Mike Meier.

BID OPENING:

8. **Bid Opening:** Mayor Schutte announced that no bids were submitted; therefore, after a brief discussion, the Council agreed to extend the bid deadline to February 1, 2025 with a public bid opening date of February 3, 2025.

9. **Set Public Hearing Date:** Due to no bids being received, no public hearing date was set.

ORDINANCE/RESOLUTIONS:

10. **Second reading of Amendment 2025-01:** Smith moved to accept the second reading of Amendment 2025-01 in reference to Chapter 10.24, Section 10.24.020 Parking Prohibited in Front of Residential Premises, seconded by Hermann. Roll call: Smith-aye, Hermann-aye, Brandenburg-aye and Bowman-aye. Motion carried.
11. **First reading of Amendment 2025-02:** Bowman moved to accept the first reading of Amendment 2025-02 in reference to Chapter 8.14, Section 8.14.170 Billing of Service Charges, seconded by Brandenburg. Roll call: Bowman-aye, Brandenburg-aye, Smith-aye and Hermann-aye. Motion carried.

12. DRAFT Amendment 2025-03: Meyrer reported that an Amendment was drafted in reference to Section 15.04.043 Fence Requirements and Construction as the fence permit fees section was inaccurate. Council agreed to prepare for its first reading.

13. DRAFT Amendment 2025-04: Meyrer reported that an Amendment was drafted in reference to Section 17.16.095 Plat of Survey to simplify the process. Council agreed to prepare for its first reading.

NUISANCE ABATEMENT(S):

14. Nuisance Abatement(s): Mayor Schutte reported that there were no new nuisance abatements filed.

ZONING BOARD OF ADJUSTMENT (ZBA):

15. Variance: Meyrer reported that the ZBA had held a public hearing on the request from Rhyne Land Co., LLC as they were requesting a Variance to waive certain Site Plan requirements and after no objections, the ZBA approved the Variance concluding that a hardship exists due to the business of being of sales and service.

FINANCIAL ASS'T GRANT:

16. LMI Bids: Previously, the Building Commissioner reported that a Financial Assistance grant application was presented to the Council from Mr. Mark Wakefield requesting a grant to replace his gutters; however, after the whole home inspection he would recommended that the rear deck be replaced due to its deteriorating condition. Council requested that bids be obtained.

Meyrer presented the following bids: Olde Town Roofing \$9,818.00; Sampson Fence \$7,485.00 and A-Team Framing \$9,545.75. Council thoroughly reviewed the bids. Bowman moved to accept A-Team Framing's bid in the amount of \$9,545.75 with the City paying 90 percent and the applicant paying 10 percent, seconded by Hermann. Roll call: Bowman-aye, Hermann-aye, Smith-aye and Brandenburg-aye. Motion carried.

POLICY & ADMINISTRATION:

17. Clerk's Report: City Clerk Ann Schmidt presented the October 2024 Clerk's Report. The Clerk highlighted the software dilemma as the City was looking at spending over \$50,000.00 to either upgrade with their current software provider or switch to another software provider. Further discussion was held.

COMMENTS AND FUTURE AGENDA ITEMS: The Clerk reported the following Holiday hours: City Offices will be closed December 23rd through December 25th and December 30th through January 1st.

ADJOURNMENT: Smith made a motion to adjourn, seconded by Hermann. Roll call: Smith-aye, Hermann-aye, Brandenburg-aye and Bowman-aye. Motion carried. The meeting was adjourned at 7:43 p.m.

Mayor Brad Schutte

Attest: Ann M. Schmidt, CMC, City Clerk/Financial Officer

CLAIMS REPORT		
ALL SEASONS CARWASH	VEH OPER	17.25
B.G. BUGLE	ADVERTISING & PUBLICATIONS	200.00
EASTERN IA LIGHT & POWER	UTILITIES	1,317.53
GWORCS	COMPUTER OPER	6,000.00
IOWA ONE CALL	PROF FEES	28.80
JOHNSON DISTRIB.	BLDG & GRNDS MAINT	7.00
KELLY, KIM	FUNDRAISING EXPENSES	81.18

LEWIS MACHINE AND TOOL	EQUIP OPER	4,400.00
MCCULLOUGH, WM.	LEGAL SVS	1,156.25
MEDIACOM	INTERNET SVS	451.80
MENARDS	BLDG & GRNDS MAINT	244.66
MIDAMERICAN ENERGY	UTILITIES	2,533.39
RAYNOR DOOR	BLDG & GRNDS MAINT	4,628.00
REPUBLIC SVS	GARBAGE/RECYCLING	10,666.57
S & K AG FENCING	BLDG & GRNDS MAINT	2,880.00
PARROTT, MATT	OPER SUPPLIES	63.22
TATMAN, DR. ANTHONY	TRAINING	250.00
TC AUTO	VEH OPER	137.52
VISA	BLDG & GRNDS/SAFETY EQUIP	1,175.83
TOTAL:		36,239.00

TOTAL FUNDS:		
GENERAL		19,463.44
RESERVES - PARK IMPROV		81.18
ROAD USE		4,727.81
SANITATION		11,966.57
TOTAL FUNDS:		36,239.00

ADD'L BILLS PAID – NOVEMBER 2024

PAYROLL	30,770.93
BG SAVINGS (FED'L/FICA/MEDICARE W/H)	10,017.83
TREASURER, STATE OF IA (STATE W/H)	1,485.58
IPERS (PENSION W/H)	6,632.85
AMERICO (457 PLAN W/H)	300.00
AFLAC (INS W/H)	52.14
CENTRAL STATES INS (EMPLOYEE CONTR)	640.00
POSTMASTER-POSTAGE	606.30
TOTAL:	50,505.63

FUND TOTALS

GENERAL	47,564.90
ROAD USE	2,684.51
SANITATION	256.22
TOTALS:	50,505.63

REVENUES – NOVEMBER 2024

GENERAL	38,351.30
RESERVES: PARK IMPROV	2,350.00
FIRE TOWNSHIP	82.95
ROAD USE	19,863.44
EMPLOYEE BENEFITS	8,092.37
LOCAL OPTION SALES TAX	23,226.80
TAX INCREMENT FINANCING	1,499.55
MONEY MARKET	821.06
SEWER – CD INTEREST	62,550.91
SANITATION	10,471.06
TOTAL:	167,309.44

