

# CITY OF BLUE GRASS

## CONTRACTOR REGISTRATION APPLICATION VALID FROM JANUARY 1<sup>ST</sup> TO DECEMBER 31<sup>ST</sup>

www.bluegrassia.org

City of Blue Grass  
114 N. Mississippi Street  
Blue Grass, IA 52726

Phone: (563) 381-4700  
Fax: (563) 381-2801

DATE: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PHONE NUMBERS: BUSINESS: \_\_\_\_\_ CELL: \_\_\_\_\_

CONTACT NAME & PHONE #: \_\_\_\_\_

TYPE OF OWNERSHIP: SOLE PROPRIETER  CORPORATION  PARTNERSHIP  LLC

PLUMBING AND/OR MECHANICAL

CONTRACTOR LICENSE #: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

STATE OF IOWA REGISTRATION #: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

NOTE: PERMITS MAY BE OBTAINED BY AN EMPLOYEE AND/OR REPRESENTATIVE OF THE COMPANY. SUBCONTRACTORS ARE NOT AUTHORIZED AGENTS

NAME OF EMPLOYEE AND/OR REPRESENTATIVE: \_\_\_\_\_

RELATIONSHIP: \_\_\_\_\_

I, hereby certify by my signature below that: 1) will maintain all required licenses certifying that I am properly credentialed to do the work 2) I understand that I am the person solely responsible for inspections and all applicable fees 3) I agree to abide by all the laws and Ordinances governed by the City of Blue Grass 4) I have read and examined this application and hereby certify that all the information in this application and supporting documentation is true and complete and 5) I understand that failure to carry this insurance and maintain State of Iowa Registration is a violation of the Blue Grass Municipal Code and may result in revocation of my registration. Failure to comply with the conditions of this registration will result in revocation of this registration. Contractors are required to renew annually.

- \$75.00 ANNUAL REGISTRATION FEE (fees will not be prorated or refunded)
- CERTIFICATE OF LIABILITY INSURANCE (naming the City of Blue Grass as certificate holder)
- AN AUTHORIZED CONTRACTOR MUST PROVIDE A BOND IN THE AMOUNT OF \$10,000.00

\_\_\_\_\_  
SIGNATURE OF OWNER OR AUTHORIZED AGENT

\_\_\_\_\_  
DATE

APPROVED

DENIED

\_\_\_\_\_  
SIGNATURE OF BUILDING COMMISSIONER

\_\_\_\_\_  
DATE

## Chapter 15.04 BUILDING CODE

### Add Sections:

- 15.04.025 Contractor - Registration Required.
- 15.04.026 Contractor - Registration Exemptions.

#### 15.04.025 Contractor – Registration Required.

All contractors performing construction work within the corporate limits of the City of Blue Grass must be registered with the City and must be registered with the State of Iowa Division of Labor at 1000 E. Grand Avenue, Des Moines, IA 50319 1-800-562-4692. Contractors must register annually on a form provided by the City Clerk/Financial Officer with an annual fee of seventy-five dollar (\$75.00). Registrations are valid from January 1 to December 31, fees will not be prorated or refunded. Contractors are also required to provide both a Certificate of Liability Insurance naming the City of Blue Grass as certificate holder and submit in original form a Contractors Code Compliance Bond provided by the City Clerk/Financial Officer in the amount of ten thousand dollars (\$10,000.00). Contractors are responsible to renew their registration annually and to include new copies of both the Certificate of Liability Insurance and Bond. No holder of a valid license shall obtain a permit under his/her license and then subcontract, sell or otherwise assign the work covered by the permit to a person or firm who does not have a valid license. Contractors doing permitted work are expected to know when inspections are required. Necessary inspections may vary based on the scope or work being performed.

#### 15.04.026 Contractor – Registration Exemption.

No license is required for the homeowner(s) of an existing residential dwelling. All work must be performed solely by the owner(s) or an immediate family member. Prior to issuance of a building permit, the Building Commissioner shall inspect the repair and/or remodel project to determine whether the homeowner(s) has demonstrated the knowledge and ability in the area of work for which the homeowner(s) has applied. It shall be at the discretion of the Building Commissioner to issue a building permit. (Amd. 20-03, eff. 11/30/20)

# CITY OF BLUE GRASS

## CONTRACTORS CODE COMPLIANCE BOND

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BOND # \_\_\_\_\_

NAME OF APPLICANT (AS IT IS TO APPEAR ON BOND): \_\_\_\_\_

ENTITY TYPE: INDIVIDUAL  CORPORATION  PARTNERSHIP  LLC  OTHER

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ COUNTY: \_\_\_\_\_ STATE/ZIP: \_\_\_\_\_

OWNER NAME (IF APPLICANT IS A BUSINESS ENTITY): \_\_\_\_\_

BUSINESS FEIN: \_\_\_\_\_ OWNER SSN OR TAX ID: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ BUSINESS PHONE NUMBER: \_\_\_\_\_

And principal, and \_\_\_\_\_  
(name of bonding agency)

As surety, of \_\_\_\_\_ are held and firmly bound unto the City of Blue Grass, Iowa, in the sum of ten thousand dollars (\$10,000.00) lawful money of the United States, to be paid unto the said City of Blue Grass, its successors or assigns for which payment, well and truly be made, we jointly and severally bind ourselves, and each of us, firmly by these presents.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 20\_\_\_\_\_.

The conditions of these obligations are such, that

WHEREAS, the above principal, \_\_\_\_\_ has been granted by the City of Blue Grass, a license to carry on the business for: Contractor Registration in said City in accordance with the provisions of Chapter 15.04 of the Blue Grass Municipal Code, and all amendments thereto, which said Chapter provides for the licensing of: Contractor Registration.

NOW THEREFORE BE IT RESOLVED, if the above principal \_\_\_\_\_ shall and will faithfully perform any and all duties of whatsoever nature required by the said Ordinance, as well as, any and all Ordinances regulating the Contractor Registration within the City of Blue Grass, and shall and will promptly pay to the City of Blue Grass, any and all sums and amounts due, or that may become due or owing by reason of, and under the terms and conditions of said Chapter 15.04 of the Blue Grass Municipal Code, or any other Ordinances regulating the business of Contractor Registration within the City of Blue Grass, then this obligation to be null and void, otherwise to remain in full force and virtue.

Binding oneself, in the penal sum of \$10,000.00 with the surety to the approval of authorized authority, conditioned for the performance of its contractual work, in accordance with provisions of this Bond for all work performed under said license and for the faithful compliance with the provisions of Chapter 15.04 of the Blue Grass Municipal Code. This Bond is a continuous Bond and shall remain in full force and effect until canceled by notice. The surety shall have the right to cancel this Bond for future liability upon thirty (30) days written notice to the City of Blue Grass.

WITNESS our hands this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 20\_\_\_\_\_

SIGNED BY: \_\_\_\_\_

(PRINCIPAL NAME (IF CORPORATION, EXECUTIVE TITLE BY NAME))

SIGNED BY: \_\_\_\_\_

(SURETY)

AGENCY NAME, ADDRESS AND PHONE: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_