

**THE REGULAR MEETING  
OF THE BLUE GRASS CITY COUNCIL  
BLUE GRASS, IOWA                      FEBRUARY 3, 2025**

The Blue Grass City Council met in regular session at 7:00 p.m. on the 3<sup>rd</sup> day of February 2025, in the City Council Chambers of City Hall, 114 N. Mississippi Street, Blue Grass, Iowa, pursuant to law, with Mayor Brad Schutte presiding, with a Pledge of Allegiance and a moment of reflection.

Council present: Bowman, Smith, Hermann, Blok and Brandenburg.

**APPROVAL OF AGENDA:** Brandenburg moved to approve the Agenda with the addition of a Business License to be discussed after Item #17, seconded by Smith. Roll call: Brandenburg-aye, Smith-aye, Blok-aye, Hermann-aye and Bowman-aye. Motion carried.

Mayor Schutte read aloud the Mayoral Comments.

**PUBLIC FORUM:** From those in attendance, there were none.

**CONSENT AGENDA:** Smith moved to adopt the Consent Agenda as presented, seconded by Blok.

1. **January 21, 2025 minutes**
2. **Resolution 2025-03 ref: authorizing payment from the TIF Reserve**
3. **Payment of claims**

**Roll call:** Smith-aye, Blok-aye, Hermann-aye, Brandenburg-aye and Bowman-aye. Motion carried.

**ENGINEER REPORT:**

4. **Report:** Mayor Schutte presented the January 2025 Engineer’s report prepared by the City Engineer Mike Janecek.
5. **Lamphere Drive Reconstruction Project:** Mayor Schutte referred to the Engineer’s report reporting the status of the Lamphere Drive Reconstruction Project.

**BUILDING COMMISSIONER:**

6. **Report:** Mayor Schutte presented the January 2025 Building Commissioner report prepared by Building Commissioner Jim Meyrer.

**BID OPENING:**

7. **Bid Opening:** Mayor Schutte announced that no bids were submitted; therefore, Council agreed to extend the bid deadline to February 28, 2025 with a public bid opening date of March 3, 2025.
8. **Set Public Hearing Date:** Due to no bids being received, no public hearing date was set.

**FINANCIAL ASS’T GRANT:**

9. **LMI:** Mayor Schutte presented a quote totaling \$800.00 to replace applicant Mark Wakefield’s garage man door. Brandenburg moved to accept A-Team Framing’s quote in the amount of \$800.00 with the City paying 90 percent and the applicant being responsible for the remaining 10 percent, seconded by Bowman. Roll call: Brandenburg-aye, Bowman-aye, Blok-aye, Hermann-aye and Smith-aye. Motion carried.

**PUBLIC WORKS:**

10. **Report:** Mayor Schutte presented the January 2025 Public Works Department report prepared by Public Works Director Jim Meyrer. Discussion was held on the Christmas light decorations and the electrical work that needs to be done prior to installation. The Clerk reported that she would like to see City banners placed on the same brackets. Council asked that the Clerk get more information.

**ORDINANCE/RESOLUTIONS:**

**11. Third reading/Adoption of Amendment 2025-03:** Smith moved to accept the third reading of Amendment 2025-03 in reference to Chapter 15.04, Section 15.04.043 Fence Requirements and Construction, seconded by Blok. Roll call: Smith-aye, Blok-aye, Hermann-aye, Brandenburg-aye and Bowman-aye. Motion carried.

Smith moved to adopt Amendment 2025-03, seconded by Blok. Roll call: Smith-aye, Blok-aye, Hermann-aye, Bowman-aye and Brandenburg-aye. Motion carried.

**12. Third reading/Adoption of Amendment 2025-04:** Smith moved to accept the third reading of Amendment 2025-04 in reference to Chapter 17.16, Section 17.16.095 Plat of Survey, seconded by Blok. Roll call: Smith-aye, Blok-aye, Hermann-aye, Brandenburg-aye and Bowman-aye. Motion carried.

Smith moved to adopt Amendment 2025-04, seconded by Blok. Roll call: Smith-aye, Blok-aye, Bowman-aye, Hermann-aye and Brandenburg-aye. Motion carried.

**NUISANCE ABATEMENT(S):**

**13. Nuisance Abatement(s):** Mayor Schutte reported that there were no new nuisance abatements reported. Hermann reported that Lamphere Drive had debris from the trucks traveling to the lagoons.

**POLICY & ADMINISTRATION:**

**14. Grant Proposals:** The Clerk reported that Chief Meier was requesting to apply for new computers for their squad cars and that the Park Board was requesting to apply for a pickleball court and a basketball court. Discussion was held on the location, costs, etc. Hermann reported that the Board would be finalizing their plans at their February 6, 2025 meeting and would bring recommendation back to the Council at their next meeting. Council agreed to apply for the computers for the squad cars and wait for the Board's recommendations.

**15. City Budget Timeline:** The Clerk reviewed the budget timeline for the City's FY '25-'26 budget.

**16. Property Tax Levy Public Hearing:** Hermann moved to set a special meeting date of April 8, 2024 at 5:00 p.m. for the City's FY '25-'26 Property Tax Levy Public Hearing, seconded by Smith. Roll call: Hermann-aye, Smith-aye, Bowman-aye, Brandenburg-aye and Blok-aye. Motion carried.

**17. Adoption of FY '25-'26 City Budget Public Hearing:** Bowman moved to set the special meeting date of April 8, 2024 at 5:15 p.m. to set the Adoption of City's FY '25-'26 Budget public hearing, seconded by Brandenburg. Roll call: Bowman-aye, Brandenburg-aye, Hermann-aye, Blok-aye and Smith-aye. Motion carried.

**BUSINESS LICENSING:** (added to Agenda)

\*\*\* **Business License Request:** No one was once again present; therefore, the Council requested that the applicant be present before approving.

**COMMENTS AND FUTURE AGENDA ITEMS:** Discussion was held in regards to staff and Council members commenting on Facebook postings. Mayor Schutte asked that posts by staff and/or Council members be professionally worded.

The Clerk reminded the Council of the joint Fire Township Trustees meeting set for February 12, 2025 at 7:00 p.m. at the Public Safety Building and reported that in observance of Presidents Day, the regular Council meeting would be held on Tuesday, February 18, 2025.

Mayor Schutte opened the discussion to hold Council meetings once a month asking Council to think about it and would place on the next meeting agenda.

**ADJOURNMENT:** Brandenburg made a motion to adjourn, seconded by Bowman. Roll call: Brandenburg-aye, Bowman-aye, Smith-aye, Hermann-aye and Blok-aye. Motion carried. The meeting was adjourned at 7:59.m.

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Mayor Brad Schutte

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Attest: Ann M. Schmidt, CMC, City Clerk/Financial Officer

**CLAIMS REPORT**

3E ELECTRICAL ENGINEERING	EQUIP OPER	175.00
424 WARNING SYSTEMS	EQUIP OPER	1,815.64
ALEX AIR APPARATUS	EQUIP OPER	911.06
BP	VEH OPER	984.33
CASEY'S	VEH OPER	1,025.70
CENTRAL STATES H & W FUND	HEALTH INSURANCE	12,028.50
CENTURYLINK	FAX	150.09
EDMUNDS GOVTECH	NEW SOFTWARE	18,250.00
IOWA ONE CALL	LOCATES	15.30
IOWA PRISON INDUSTRIES	SIGNS	1,116.80
MACQUEEN	EQUIP OPER	42,791.72
MARTIN & WHITACRE SURVEYORS	ENGINEERING SVS	567.15
MCCULLOUGH, WM.	LEGAL SVS	531.25
MED-TECH RESOURCE	EQUIP OPER	90.90
MENARDS	BLDG & GRNDS MAINT	77.94
MIDAMERICAN ENERGY	UTILITIES	3,287.20
OFFICE MACHINE CONSULT	EQUIP OPER	50.41
PREMIER RV	EQUIP OPER	736.50
R.P. LUMBER CO.	OPER SUPPLIES	30.45
TRI STATE FIRE CONTROL	EQUIP OPER	128.50
VERIZON	TELEPHONE/FAX/INTERNET	923.42
WITMER PUBLIC SAFETY GROUP	EQUIP OPER	875.02
<b>TOTAL:</b>		<b>86,562.88</b>

**TOTAL FUNDS:**

GENERAL	65,116.27
ROAD USE	293.11
EMPLOYEE BENEFITS	12,028.50
SANITATION	9,125.00
<b>TOTAL FUNDS:</b>	<b>86,562.88</b>