

**THE REGULAR MEETING
OF THE BLUE GRASS CITY COUNCIL
BLUE GRASS, IOWA JUNE 16, 2025**

The Blue Grass City Council met in regular session at 7:00 p.m. on the 16th day of June 2025, in the City Council Chambers of City Hall, 114 N. Mississippi Street, Blue Grass, Iowa, pursuant to law, with Mayor Brad Schutte presiding, with a Pledge of Allegiance and a moment of reflection.

Council present: Smith, Brandenburg and Blok. Hermann arrived at 7:04 p.m. Absent was member Bowman.

APPROVAL OF AGENDA: Smith moved to approve the Agenda with the deletion of Item #4 and the tabling of Item #25, seconded by Blok. Roll call: Smith-aye, Blok-aye and Brandenburg-aye. Motion carried.

Mayor Schutte read aloud the Mayoral Comments.

PUBLIC FORUM: Resident Mike Houy expressed his disappointment in the Council's decision not to move forward with the removal of tree debris in the ditch at Lauretta Park. Discussion was held on the extent of the work needed to remove the tree debris and install a culvert costing the City approximately \$25,000.00 to \$30,000.00. Mayor Schutte asked that Meyrer follow up with the contractor and report back to the Council.

CONSENT AGENDA: Brandenburg moved to approve the Consent Agenda as presented, seconded by Smith.

1. June 2, 2025 minutes
2. Resolution 2025-13 ref: setting wages for FY '26
3. Resolution 2025-14 ref: authorizing a payment from the TIF Reserve
4. Deleted
5. Resolution 2025-20 ref: authorizing a transfer from the Towne & Country Manor's undisbursed TIF Reserve
6. Resolution 2025-21 ref: authorizing a transfer from the Sewer Reserve to the Sewer CD
7. Resolution 2025-22 ref: authorizing a transfer from the Local Option Sales Tax Reserve
8. Resolution 2025-23 ref: authorizing Towne & Country Manor's TIF monies to be earmarked as undisbursed
9. Resolution 2025-24 ref: authorizing an Economic Development Grant payment to McCoy Homes
10. Resolution 2025-25 ref: authorizing an Economic Development Grant payment to Sawgrass Partners
11. March 2025 Clerk's Report
12. April 2025 Clerk's Report
13. Payment of claims

Roll call: Brandenburg-aye, Smith-aye, Hermann-aye and Blok-aye. Motion carried.

FIRE DEPARTMENT:

14. **Report:** Mayor Schutte presented the May 2025 Fire Department report prepared by Fire Chief Brian Seamer.

PARK BOARD:

15. **Report:** Mayor Schutte presented the June 2025 Park Board report prepared by Chair Ryan Powers.

POLICE DEPARTMENT:

16. **Report:** Mayor Schutte presented the May 2025 Police Department report prepared by Chief Mike Meier.

PUBLIC WORKS:

17. Replace/Purchase of new mower(s): Meyrer presented a quote from QC Power for the purchase either a new Toro 4000 ZMaster MDX mower or a Toro 6000 ZMaster mower trading in the two John Deere zero turn in mowers. Discussion was held as it was the consensus to purchase two of the Toro 4000 ZMaster MDX mowers and trade in the two John Deere mowers. The Clerk reported that Public Works had \$15,000.00 left in the budget. Brandenburg moved to approve the purchase of two new Toro 4000 ZMaster MDX mowers and trade in the two John Deere zero turn mowers totaling \$12,808.00, seconded by Blok. Roll call: Brandenburg-aye, Blok-aye, Smith-aye and Hermann-aye. Motion carried.

NUISANCE ABATEMENT(S):

18. Nuisance Abatement(s): Mayor Schutte reported that several nuisance abatements letters were sent out reporting that Public Works has had to abate several nuisances in regards to the Maintaining Boulevard Ordinance.

ORDINANCE/RESOLUTIONS:

19. First reading of Ordinance Amendment 2025-06: Smith moved to accept the first reading of Ordinance Amendment 2025-06 in reference to Section 17.48.080 Off-Street Parking of Vehicles, Recreational Vehicles and Trailers, seconded by Hermann. Roll call: Smith-aye, Hermann-aye, Brandenburg-aye and Blok. Motion carried.

20. Third reading/Adoption of Ordinance Amendment 2025-07: Smith moved to accept the third reading of Ordinance Amendment 2025-07 in reference to Section 5.08, Peddlers, Solicitors, and Transient Merchants, seconded by Blok. Roll call: Smith-aye, Blok-aye, Brandenburg-aye and Hermann-aye. Motion carried.

Smith moved to adopt Ordinance Amendment 2025-07, seconded by Blok. Roll call: Smith-aye, Blok-aye, Brandenburg-aye and Hermann-aye. Motion carried.

21. Second reading of Ordinance Amendment 2025-08: Brandenburg moved to accept the second reading of Ordinance Amendment 2025-08 in reference to Chapter 10.70 Golf Carts, seconded by Hermann. Roll call: Brandenburg-aye, Hermann-aye, Blok-aye and Smith-aye. Motion carried.

22. Second reading of Ordinance Amendment 2025-09: Smith moved to accept the second reading of Ordinance Amendment 2025-09 in reference to Chapter 8.04 Nuisances, seconded by Hermann. Roll call: Smith-aye, Hermann-aye, Blok-aye and Brandenburg-aye. Motion carried.

23. Second reading of Ordinance Amendment 2025-10: Brandenburg moved to accept the second reading of Ordinance Amendment 2025-10 in reference to Chapter 8.20 Maintaining Private Property & Boulevard, seconded by Blok. Roll call: Brandenburg-aye, Blok-aye, Hermann-aye and Smith-aye. Motion carried.

LICENSING & RENEWAL(S):

24. Renewal(s): Brandenburg moved to approve the following Cigarette Permit Renewals for the period of July 1, 2025 through June 30, 2026: JLee Oil/BP; Casey's General Stores #3288; BT Grocery LLC/Jeff's Market and Dollar General #12897, seconded by Smith. Roll call: Brandenburg-aye, Smith-aye, Blok-aye and Hermann-aye. Motion carried.

ECONOMIC DEVELOPMENT:

25. Strategic Planning & Goal Setting: This item was deleted from the Agenda as the discussion requires a full Council.

ENGINEER REPORT:

26. Orphed Street Improvements: City Engineer Mike Janecek reported that he had met with the Public Works Director to find a solution to correct the drainage issues on both East and West Orphed Street

reporting that he felt that by installing storm intakes and connect to existing storm intakes could potentially be a solution with estimated costs of approximately \$77,875.00 which includes removing and replacing existing asphalt and/or concrete, mobilization, paint pavement markings and surveying and engineering. Discussion was held. It was the consensus of the Council to have the Engineer proceed with elevation shots and bring back his findings at the next Council meeting.

COMMENTS AND FUTURE AGENDA ITEMS: There were none.

ADJOURNMENT: Smith made a motion to adjourn, seconded by Hermann. Roll call: Smith-aye, Hermann-aye, Brandenburg-aye and Blok-aye. Motion carried. The meeting was adjourned at 7:59 p.m.

Mayor Brad Schutte

Attest: Ann M. Schmidt, CMC, City Clerk/Financial Officer

CLAIMS REPORT

| | | |
|-----------------------------|----------------------------|-------------------|
| AERO CONCRETE | STREET IMPROV | 76,333.53 |
| ALL SEASONS CARWASH | VEH OPER | 128.00 |
| B.G. AUTOMOTIVE | VEH OPER | 80.73 |
| B.G. BUGLE | ADVERTISING & PUBLICATIONS | 200.00 |
| B.G. SAVINGS | PRINCIPAL PYMT | 15,000.00 |
| COLUMN SOFTWARE | ADVERTISING & PUBLICATIONS | 1,078.43 |
| DSI | DRUG TESTING | 97.00 |
| EASTERN IA LIGHT & POWER | UTILITIES-PSB | 1,676.18 |
| EMPLOYERS MUTUAL CASUALTY | INSURANCE | 2,400.00 |
| IOWA ONE CALL | PROF FEES | 54.90 |
| LEGACY FIRE APPARATUS | EQUIP OPER | 3,293.61 |
| MARTIN & WHITACRE SURVEYORS | ENGINEERING FEES | 1,606.93 |
| MCCOY HOMES | ECON DEV GRANT | 10,909.00 |
| MCCULLOUGH, WM. | LEGAL SVS | 1,687.50 |
| MEDIACOM | INTERNET SVS | 1,187.84 |
| MENARDS | OPER STR SUPPLIES | 126.12 |
| MICROSURFACING CONTRACTORS | STREET IMPROV | 445,024.30 |
| MOBILE TEAM TRAINING UNIT | TRAINING | 540.00 |
| PANTHER UNIFORMS | UNIFORM ALLOWANCE | 1,666.68 |
| PETTY CASH | OFFICE OPER | 3.97 |
| PROLINE STRIPING | STREET IMPROV | 17,352.00 |
| QC POWER EQUIP | EQUIP OPER | 12,808.00 |
| RAGAN MECHANICAL | BLDG & GRNDS MAINT | 888.00 |
| REPUBLIC SVS | GARBAGE/RECYCLING | 10,877.25 |
| ROSS MEDICAL | EQUIP OPER | 24.00 |
| SAWGRASS PARTNERS | ECON DEV GRANT | 12,500.00 |
| UNIFORM DEN | UNIFORM ALLOWANCE | 259.85 |
| VISA | BLDG & GRNDS MAINT | 1,151.62 |
| WITMER PUBLIC SAFETY GROUP | EQUIP OPER | 300.48 |
| TOTAL: | | 619,255.92 |

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|-------------------------|-------------------|
| TOTAL FUNDS: | |
| GENERAL | 302,248.55 |
| ROAD USE | 267,478.12 |
| MAINT VEH RESERVE | 12,808.00 |
| EMPLOYEE BENEFIT | 2,400.00 |
| TAX INCREMENT FINANCING | 23,409.00 |
| SANITATION | 10,912.25 |
| TOTAL FUNDS: | 619,255.92 |

ADD'L BILLS PAID – MARCH 2025

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|--------------------------------------|------------------|
| PAYROLL | 28,295.05 |
| BG SAVINGS (FED'L/FICA/MEDICARE W/H) | 8,833.06 |
| TREASURER, STATE OF IA (STATE W/H) | 884.02 |
| IPERS (PENSION W/H) | 5,969.47 |
| AMERICO (457 PLAN W/H) | 300.00 |
| AFLAC (INS W/H) | 71.16 |
| CENTRAL STATES INS (EMPLOYEE CONTR) | 560.00 |
| POSTMASTER-POSTAGE | 407.00 |
| IA WORKFORCE DEV-UNEMPLOYMENT | 134.23 |
| SCOTT CO. RECORDER-FEES | 12.00 |
| TOTAL: | 45,465.99 |

FUND TOTALS

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|-------------------|------------------|
| GENERAL | 43,212.90 |
| ROAD USE | 1,711.86 |
| EMPLOYEE BENEFITS | 134.23 |
| SANITATION | 407.00 |
| TOTALS: | 45,465.99 |

REVENUES – MARCH 2025

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|-------------------------|-------------------|
| GENERAL | 43,899.15 |
| FIRE TOWNSHIP | 119.56 |
| ROAD USE | 15,132.52 |
| EMPLOYEE BENEFITS | 9,081.16 |
| LOCAL OPTION SALES TAX | 25,724.79 |
| MONEY MARKET | 853.55 |
| TAX INCREMENT FINANCING | 22,730.46 |
| SANITATION | 13,167.81 |
| TOTAL: | 130,709.00 |

ADD'L BILLS PAID – APRIL 2025

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|--------------------------------------|-----------|
| PAYROLL | 27,346.05 |
| BG SAVINGS (FED'L/FICA/MEDICARE W/H) | 8,624.24 |
| TREASURER, STATE OF IA (STATE W/H) | 882.66 |
| IPERS (PENSION W/H) | 5,773.75 |
| AMERICO (457 PLAN W/H) | 300.00 |
| AFLAC (INS W/H) | 90.18 |
| CENTRAL STATES INS (EMPLOYEE CONTR) | 560.00 |
| POSTMASTER-POSTAGE | 260.13 |

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| TOTAL: | 43,837.01 |
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FUND TOTALS

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|----------------|------------------|
| GENERAL | 42,117.31 |
| ROAD USE | 1,459.57 |
| SANITATION | 260.13 |
| TOTALS: | 43,837.01 |

REVENUES – APRIL 2025

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|-------------------------|-------------------|
| GENERAL | 496,173.62 |
| FIRE TOWNSHIP | 115.79 |
| LIBRARY MAINT | 34,465.00 |
| PARK IMPROV RESERVE | 1,000.00 |
| ROAD USE | 19,493.20 |
| EMPLOYEE BENEFITS | 110,118.43 |
| LOCAL OPTION SALES TAX | 27,747.62 |
| MONEY MARKET | 827.29 |
| TAX INCREMENT FINANCING | 24,058.56 |
| SEWER | 200.00 |
| SANITATION | 11,500.40 |
| TOTAL: | 725,699.91 |