

**THE REGULAR MEETING
OF THE BLUE GRASS CITY COUNCIL
BLUE GRASS, IOWA JULY 1, 2024**

The Blue Grass City Council met in regular session at 7:00 p.m. on the 1st day of July 2024, in the City Council Chambers of City Hall, 114 N. Mississippi Street, Blue Grass, Iowa, pursuant to law, with Mayor Brad Schutte presiding, with a Pledge of Allegiance and a moment of reflection.

Council present: Hermann, Smith, Bowman and Blok. Absent was member Brandenburg.

APPROVAL OF AGENDA: Blok moved to approve the Agenda as presented, seconded by Smith. Roll call: Blok-aye, Smith-aye, Hermann-aye and Bowman-aye. Motion carried.

Mayor Schutte read aloud the Mayoral Comments.

PUBLIC FORUM: From those in attendance, there were none.

CONSENT AGENDA: Hermann moved to adopt the Consent Agenda as presented, seconded by Blok.

1. **June 17, 2024 Minutes**
2. **Resolution 2024-36 ref: authorization of monthly/incidental expenses**
3. **Resolution 2024-37 ref: selecting a financial institution**
4. **Resolution 2024-38 ref: adopting a Policy for the investment of public funds**
5. **Resolution 2024-39 ref: FY '24-'25 monthly transfer**
6. **Resolution 2024-41 ref: Certificate of Deposit investment**
7. **Payment of claims**

Roll call: Hermann-aye, Blok-aye, Bowman-aye and Smith-aye. Motion carried.

ENGINEER REPORT:

8. **Report:** Mayor Schutte presented the June 2024 Engineer's report prepared by the City Engineer Mike Janecek.
9. **Lamphere Drive Reconstruction Project:** Mayor Schutte referred to the Engineer's report reporting that there has been a lot of progress on the Lamphere Drive project and that Aero Concrete was planning to begin concreting the South side on July 3rd. He commended Aero Concrete as the project was coming along and looks great and commended owner Chris Jepsen for going above and beyond to assist the residents whether it be ensuring that their garbage/recycling gets picked up every Monday or by assisting with handicapped residents ensuring that they get to/from their residence.

BUILDING COMMISSIONER:

10. **Report:** Building Commissioner Jim Meyrer presented the June 2024 Building Commissioner report.

FINANCIAL ASS'T GRANT:

11. **LMI Application:** Meyrer reported that he had completed a whole-home inspection on Ms. Karla Patterson as she had submitted an application presenting a list of his findings. The Clerk reported that according to the income limits, Ms. Patterson qualifies. Council reviewed the Commissioner's findings requesting that bids be obtained on his findings prioritizing the safety items first with an amount not to exceed the \$18,000.00 maximum amount with the City paying 90 percent and the applicant being responsible for the remaining 10 percent.

PUBLIC WORKS:

12. **Report:** Public Works Director Jim Meyrer presented the June 2024 Public Works Department report.

13. **Liberty Trail:** Meyrer presented the following bids on the crack fill and sealing of Liberty Trail: Manatt's Asphalt \$3,488.61 and ProLine Striping \$4,206.30. Council reviewed both bids. Hermann moved to accept Manatt's Asphalt bid in the amount of \$3,488.61 for the crack fill and sealing of Liberty

Trail, seconded by Bowman. Roll call: Hermann-aye, Bowman-aye, Smith-aye and Blok-aye. Motion carried.

NUISANCE ABATEMENT(S):

14. Nuisance Abatement(s): Mayor Schutte reported that there were no new nuisance abatements.

POLICE DEPARTMENT:

15. Resignation: Smith moved to accept Sergeant Eric Ward’s resignation effective June 22, 2024, seconded by Blok. Roll call: Smith-aye, Blok-aye, Bowman-aye and Hermann-aye. Motion carried.

16. Advertisement: Council reviewed the draft advertisement for a full-time Police Officer. It was the consensus of the Council to advertise for the position.

ZONING BOARD OF ADJUSTMENT:

17. Resignation: Bowman moved to accept member Cheryl Smith’s resignation effective immediately due to the fact that she is now serving on the City Council, seconded by Hermann. Roll call: Bowman-aye, Blok-aye, Smith-abstain and Hermann-aye. Motion carried.

18. Appointment: Mayor Schutte appointed Justin Box to fill the vacancy. Smith moved to appoint Justin Box for the remainder of the term expiring December 31, 2028, seconded by Blok. Roll call: Smith-ayes, Blok-aye, Bowman-aye and Hermann-aye. Motion carried.

POLICY & ADMINISTRATION:

19. FY ’23 Audit: Mayor Schutte and City Clerk Ann Schmidt reviewed the State Auditor’s “Detailed Findings and Recommendations” Report for FY ’23.

COMMENTS AND FUTURE AGENDA ITEMS: Copies of the new Union Contract and the City Clerk’s Contract for the period of July 1, 2024 through June 30, 2027 were given to the Council.

RECESS: Hermann moved to recess for 5 minutes, seconded by Smith. Roll call: Hermann-aye, Smith-aye, Bowman-aye and Blok-aye. Motion carried. Smith moved to reconvene, seconded by Blok. Roll call: Smith-aye, Blok-aye, Bowman-aye and Hermann-aye. Motion carried.

EMPLOYEE RELATIONS:

20. Review and Select Candidate: Mayor Schutte referred to the Code of Iowa, Section 21.5 (i), stating that the City Council would be going into executive closed session to review and select a candidate for the Public Works position. Hermann moved to close the regular meeting and go into closed session, seconded by Smith. Roll call: Hermann-aye, Smith-aye, Blok-aye and Bowman-aye. Motion carried.

Smith moved to reopen the regular meeting, seconded by Bowman. Roll call: Smith-aye, Bowman-aye, Blok-aye and Hermann-aye. Motion carried.

Hermann made a motion to offer Applicant “B” the Full-Time Public Work’s position at \$22.00 per hour with one week’s vacation with the stipulation that the applicant pass all the applicable pre-employment test, seconded by Bowman. Roll call: Hermann-aye, Bowman-aye, Blok-aye and Smith-aye. Motion carried.

ADJOURNMENT: Bowman made a motion to adjourn, seconded by Smith. Roll call: Bowman-aye, Smith-aye, Hermann-aye and Blok-aye. Motion carried. The meeting adjourned at 8:24 p.m.

Mayor Brad Schutte

Attest: Ann M. Schmidt, CMC, City Clerk/Financial Officer

CLAIMS REPORT

424 WARNING SYSTEMS	EQUIP OPER	1,346.42
ACME SIGN CO.	BLDG & GRNDS MAINT	2,729.00
ALEX AIR APPARATUS	EQUIP OPER	50.00
BABE'S TERMITE & PEST CONTROL	BLDG & GRNDS MAINT	60.00
BLACK HAWK COLLEGE	TRAINING/TRAVEL	2,295.00
BP	VEH OPER	765.09
CASEY'S	VEH OPER	1,368.08
CCP INDUSTRIES	BLDG & GRNDS MAINT	176.48
CENTRAL STATES H & W FUND	HEALTH INSURANCE	13,848.80
CENTURYLINK	FAX	144.35
DINGES FIRE CO.	EQUIP OPER	873.30
FIRE SERVICE TRAINING BUREAU	TRAINING/TRAVEL	50.00
IA MUNICIPAL FINANCE OFFICERS	TRAINING	30.00
INTERGEN	COMPUTER OPER	1,155.00
IA LAW ENFORCEMENT ACADEMY	TRAINING	50.00
JOHNSON DISTRIB.	BLDG & GRNDS MAINT	7.00
KAABA SHRINERS	PURCHASE OF SIGN	5,000.00
MARTIN & WHITACRE SURVEYORS	ENGINEERING SVS	4,825.53
MIDWEST WHEEL COS.	EQUIP OPER	227.55
NELSON ELECTRIC	EQUIP OPER	2,700.00
OFFICE MACHINE CONSULT	EQUIP OPER	71.95
P & K MIDWEST	EQUIP PURCHASE	61,989.00
PANTHER UNIFORMS	UNIFORM ALLOW	1,170.92
PS3 ENTERPRISES	BLDG & GRNDS MAINT	340.00
VERIZON	TELEPHONE/FAX/INTERNET	919.37
TOTAL:		102,192.84

TOTAL FUNDS:

GENERAL	26,355.04
RESERVES-ROAD USE BACKHOE	35,000.00
ROAD USE	26,989.00
EMPLOYEE BENEFIT	13,848.80
TOTAL FUNDS:	102,192.84